

# **METRO**

Fiscal Year 2019

Monthly Performance Report

Revenue • Expense • Ridership • Performance

December 2018

(First Quarter Fiscal Year-to Date)



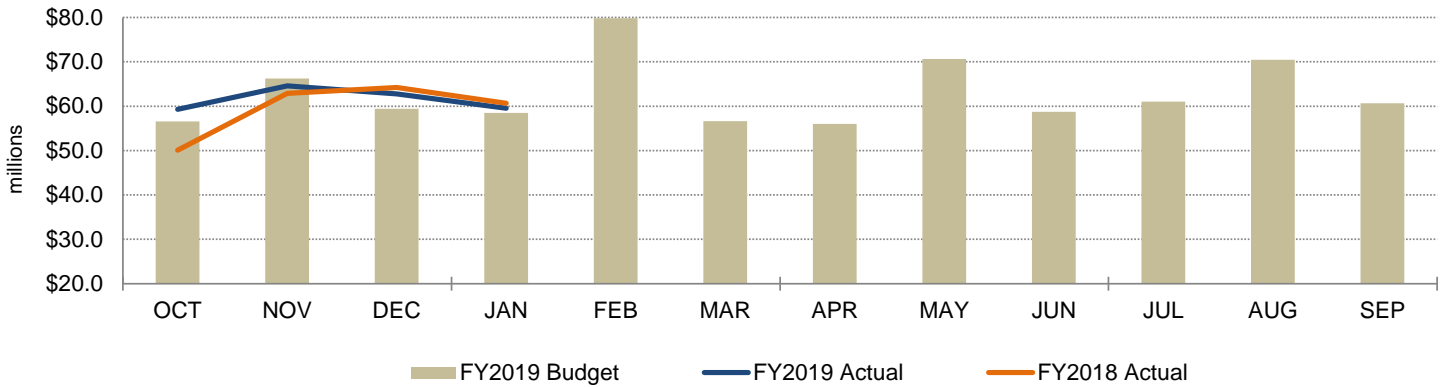
# **MONTHLY PERFORMANCE REPORT**

## **December 2018**

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**MONTHLY PERFORMANCE REPORT**  
**January 2019**  
**Sales Tax Revenue**



**Total FY2019 Sales Tax budget is \$754.7 million**

**Budget to Actual FY2019**

(\$ millions)

	Budget	Actual	Variance	%
October	56.6	59.3	2.7	4.8%
November	66.2	64.6	(1.6)	(2.5%)
December	59.4	62.8	3.3	5.6%
<b>January</b>	<b>58.5</b>	<b>59.6</b>	<b>1.1</b>	<b>1.8%</b>
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 240.7</b>	<b>\$ 246.2</b>	<b>\$ 5.5</b>	<b>2.3%</b>

**Prior Year vs. Current Year**

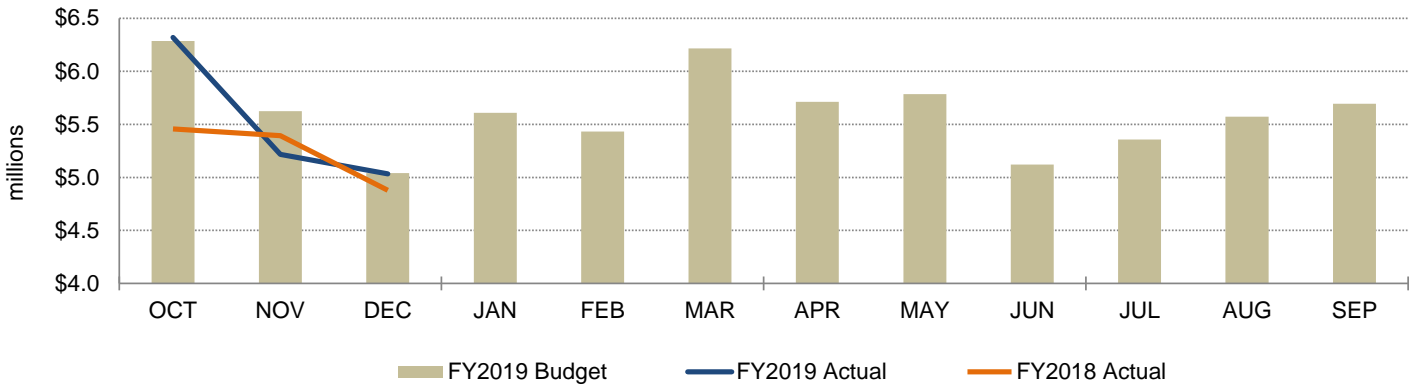
(\$ millions)

	Prior Year	Current Year	Variance	%
October	50.1	59.3	9.2	18.4%
November	62.9	64.6	1.7	2.7%
December	64.2	62.8	(1.5)	(2.3%)
<b>January</b>	<b>60.6</b>	<b>59.6</b>	<b>(1.1)</b>	<b>(1.8%)</b>
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 237.8</b>	<b>\$ 246.2</b>	<b>\$ 8.4</b>	<b>3.5%</b>

Sales Tax revenue for the month of January 2019 is \$1.1 million or 1.8% over estimates.

Sales Tax revenue for the year-to-date through January 2019 of \$246.2 million is \$5.5 million or 2.3% over estimates.

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Fare Revenue**



**Total FY2019 Fare Revenue budget is \$67.5 million**

**Budget to Actual FY2019**

(\$ millions)

	Budget	Actual	Variance	%
October	6.3	6.3	0.0	0.0%
November	5.6	5.2	(0.4)	(7.1%)
<b>December</b>	<b>5.0</b>	<b>5.0</b>	<b>(0.0)</b>	<b>(0.0%)</b>
January	-	-	-	0.0%
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 17.0</b>	<b>\$ 16.6</b>	<b>\$ (0.4)</b>	<b>(2.4%)</b>

**Prior Year vs. Current Year**

(\$ millions)

	Prior Year	Current Year	Variance	%
October	5.5	6.3	0.8	14.5%
November	5.4	5.2	(0.2)	(3.7%)
<b>December</b>	<b>4.9</b>	<b>5.0</b>	<b>0.1</b>	<b>2.0%</b>
January	-	-	-	0.0%
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 15.7</b>	<b>\$ 16.6</b>	<b>\$ 0.9</b>	<b>5.7%</b>

Fare Revenue for the month of December 2018 of \$5.0 million is on budget.

Fare Revenue for the year-to-date through December 2018 of \$16.6 million is \$0.4 million or 2.4% under budget.

**MONTHLY PERFORMANCE REPORT  
December 2018**

**Service Related Grant Revenue  
Total FY2019 Service Related Grant budget is \$75.1 million**

	(\$ millions)			
	Budget	Actual	Variance	%
October	0.3	0.3	(0.0)	0.0%
November	3.6	0.2	(3.4)	(94.4%)
<b>December</b>	<b>0.3</b>	<b>0.1</b>	<b>(0.2)</b>	<b>(66.7%)</b>
January	-	-	-	0.0%
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 4.3</b>	<b>\$ 0.6</b>	<b>\$ (3.7)</b>	<b>(86.0%)</b>

Service Related Grant Revenue for the month of December 2018 of \$0.1 million is \$0.2 million or 66.7% under budget.

Service Related Grant Revenue for the year-to-date through December 2018 of \$0.6 million is \$3.7 million or 86.0% under budget.

**Capital Grant Revenue  
Total FY2019 Capital Grant budget is \$88.4 million**

	(\$ millions)			
	Budget	Actual	Variance	%
October	4.8	2.1	(2.7)	(56.3%)
November	4.8	(1.1)	(5.9)	(122.9%)
<b>December</b>	<b>4.8</b>	<b>(0.6)</b>	<b>(5.4)</b>	<b>(112.5%)</b>
January	-	-	-	0.0%
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
<b>FY2019 YTD</b>	<b>\$ 14.3</b>	<b>\$ 0.4</b>	<b>\$ (13.9)</b>	<b>(97.2%)</b>

Capital Grant Revenue for the year-to-date through December 2018 of \$0.4 million is \$13.9 million under budget.

## MONTHLY PERFORMANCE REPORT

December 2018

### Interest & Miscellaneous Revenue

**Total FY2019 Interest & Miscellaneous Revenue budget is \$17.5 million**

(\$ millions)

	Budget	Actual	Variance	%
October	1.3	2.1	0.8	61.5%
November	1.3	2.0	0.7	53.8%
<b>December</b>	<b>1.2</b>	<b>1.8</b>	<b>0.6</b>	<b>50.0%</b>
January	-	-	0.0	0.0%
February	-	-	0.0	0.0%
March	-	-	0.0	0.0%
April	-	-	0.0	0.0%
May	-	-	0.0	0.0%
June	-	-	0.0	0.0%
July	-	-	0.0	0.0%
August	-	-	0.0	0.0%
September	-	-	0.0	0.0%
<b>FY2019 YTD</b>	<b>\$ 3.8</b>	<b>\$ 5.8</b>	<b>\$ 2.0</b>	<b>52.6%</b>

### Composition of Interest & Miscellaneous Revenue

	<u>Year-to-Date Actual</u>		<u>Current Month Actual</u>	
	<u>\$ millions</u>	<u>% of Total</u>	<u>\$ millions</u>	<u>% of Total</u>
Interest Income	3.3	56.6%	0.9	53.1%
HOT Lanes Revenue	1.8	30.7%	0.5	29.1%
Inter Government Revenue	0.0	0.0%	0.0	0.0%
Other	0.7	12.7%	0.3	17.8%
<b>Total</b>	<b>\$ 5.8</b>	<b>100.0%</b>	<b>\$ 1.8</b>	<b>100.0%</b>

Interest & Misc. Revenue for the year-to-date of \$5.8 million through December 2018 is \$2.0 million or 52.6% over budget.

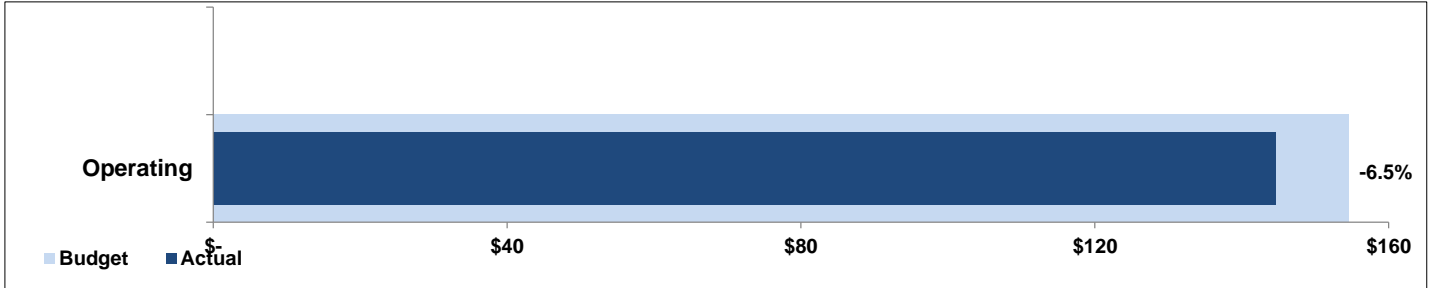
# MONTHLY PERFORMANCE REPORT

December 2018

## Budget Summary (\$ millions)

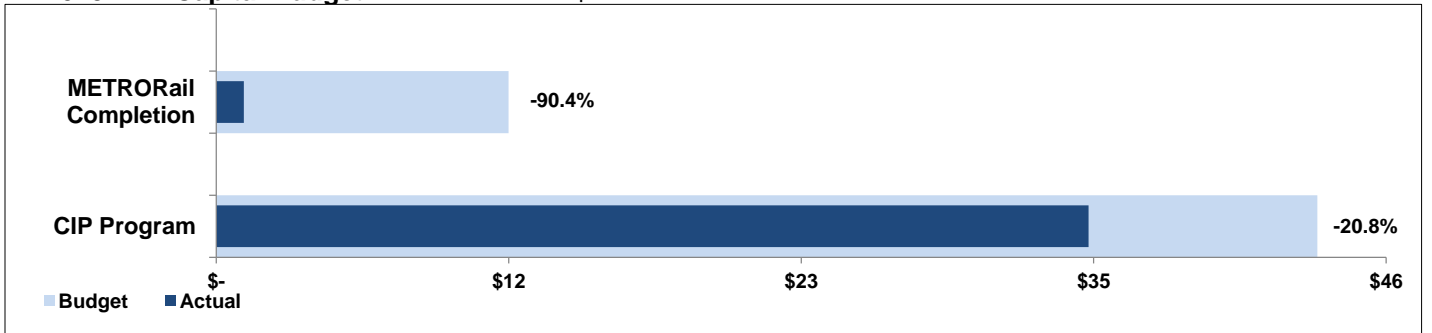
**FY2019 Annual Operating Budget**                    \$ 626.2

**FY2019 YTD Operating Budget**                    \$ 154.6



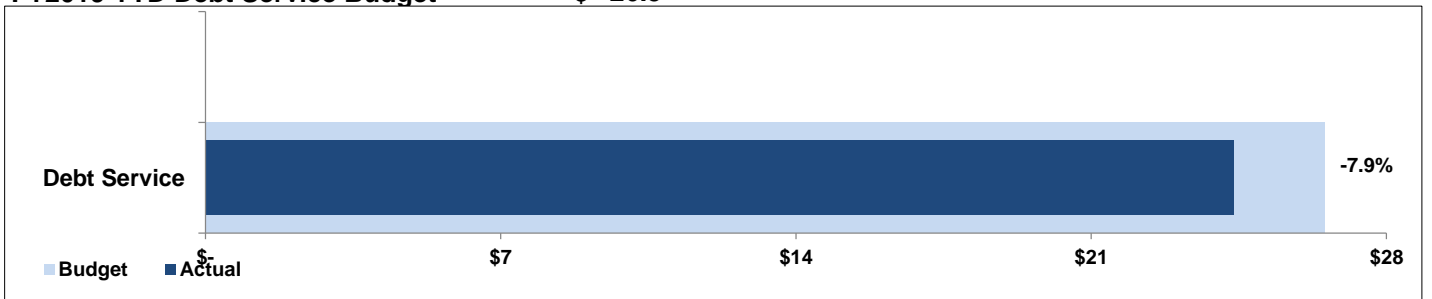
**FY2019 Annual Capital Budget**                    \$ 286.0

**FY2019 YTD Capital Budget**                    \$ 54.8



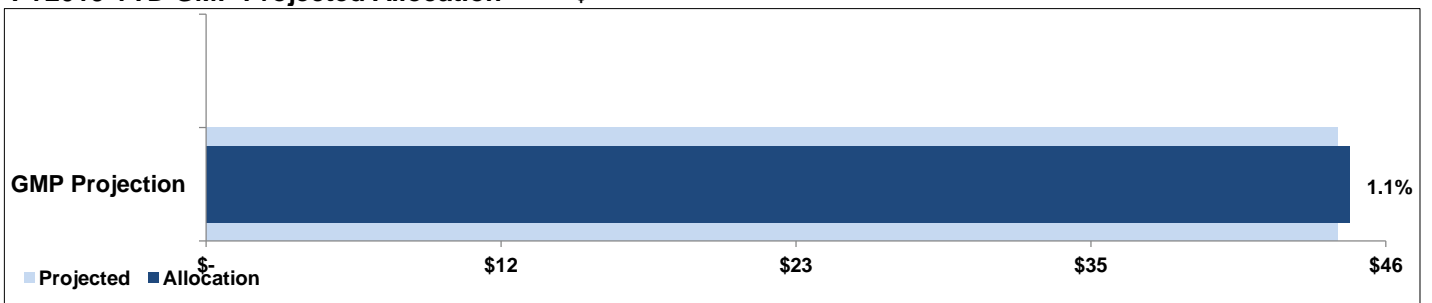
**FY2019 Annual Debt Service Budget**                    \$ 104.2

**FY2019 YTD Debt Service Budget**                    \$ 26.5



**FY2019 Annual GMP Projected Allocation**                    \$ 180.0

**FY2019 YTD GMP Projected Allocation**                    \$ 44.1



**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Operating Expenses**

<b>Comparison of Budget to Actual for the Month (December 2018)</b>					
	<b>FY19 Annual Budget</b>	<b>December Budget</b>	<b>December Actual</b>	<b>\$ Variance (favorable)/unfavorable</b>	<b>% Variance</b>
Labor & Fringe Benefits	\$ 369,619,478	\$ 30,937,277	\$ 30,517,122	\$ (420,155)	(1.4%)
Non-Labor	241,745,300	\$ 24,304,094	\$ 20,267,145	(4,036,949)	(16.6%)
<b>Subtotal Labor &amp; Non-Labor</b>	<b>611,364,777</b>	<b>55,241,371</b>	<b>50,784,267</b>	<b>(4,457,104)</b>	<b>(8.1%)</b>
Contingency	14,845,223	-	-	-	0.0%
<b>Total Operating Budget</b>	<b>\$ 626,210,000</b>	<b>\$ 55,241,371</b>	<b>\$ 50,784,267</b>	<b>\$ (4,457,104)</b>	<b>(8.1%)</b>

<b>Comparison of Budget to Actual Year-to-Date December 2018 (3 months)</b>					
	<b>FY19 Annual Budget</b>	<b>Year-to-Date Budget</b>	<b>Year-to-Date Actual</b>	<b>\$ Variance (favorable)/unfavorable</b>	<b>% Variance</b>
<b>Payroll &amp; Benefits</b>					
Wages	\$ 144,937,162	\$ 36,259,693	\$ 36,505,378	\$ 245,685	0.7%
Union Fringe Benefits	80,864,687	21,059,214	19,509,395	(1,549,819)	(7.4%)
<b>Subtotal Union Labor</b>	<b>225,801,849</b>	<b>57,318,907</b>	<b>56,014,773</b>	<b>(1,304,134)</b>	<b>(2.3%)</b>
Salaries and Non-Union Wages	108,479,536	25,695,665	25,526,865	(168,800)	(0.7%)
Non-Union Fringe Benefits	45,606,500	11,149,899	10,154,812	(995,088)	(8.9%)
<b>Subtotal Non-Union Labor</b>	<b>154,086,036</b>	<b>36,845,565</b>	<b>35,681,677</b>	<b>(1,163,888)</b>	<b>(3.2%)</b>
Allocation to Capital & GMP	(10,268,408)	(2,467,294)	(1,799,319)	667,976	27.1%
<b>Subtotal Labor and Fringe Benefits</b>	<b>369,619,478</b>	<b>91,697,177</b>	<b>89,897,131</b>	<b>(1,800,046)</b>	<b>(2.0%)</b>
<b>Total Materials &amp; Supplies</b>					
Services	51,151,604	13,919,948	7,775,429	(6,144,519)	(44.1%)
Materials and Supplies	31,704,870	7,751,185	6,644,711	(1,106,474)	(14.3%)
Fuel and Utilities	38,608,594	9,482,363	9,010,109	(472,254)	(5.0%)
	<b>121,465,068</b>	<b>31,153,495</b>	<b>23,430,248</b>	<b>(7,723,247)</b>	<b>(24.8%)</b>
<b>Administration</b>					
Casualty and Liability	5,359,774	1,296,583	1,273,121	(23,462)	(1.8%)
Purchased Transportation	102,433,917	25,605,009	25,107,569	(497,440)	(1.9%)
Leases, Rentals and Misc.	13,353,660	4,967,151	4,976,281	9,129	0.2%
Allocation to Capital & GMP - Non-Labor	(867,119)	(84,417)	(73,799)	10,618	(12.6%)
	<b>120,280,232</b>	<b>31,784,326</b>	<b>31,283,172</b>	<b>(501,154)</b>	<b>(1.6%)</b>
<b>Subtotal Non-Labor</b>	<b>241,745,300</b>	<b>62,937,821</b>	<b>54,713,420</b>	<b>(8,224,401)</b>	<b>(13.1%)</b>
<b>Subtotal Labor and Non-Labor</b>	<b>611,364,777</b>	<b>154,634,999</b>	<b>144,610,551</b>	<b>(10,024,448)</b>	<b>(6.5%)</b>
Contingency	14,845,223	-	-	-	0.0%
<b>Subtotal Contingency</b>	<b>14,845,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Operating Budget</b>	<b>\$ 626,210,000</b>	<b>\$ 154,634,999</b>	<b>\$ 144,610,551</b>	<b>\$ (10,024,448)</b>	<b>(6.5%)</b>
<b>Non-Budgeted Expense</b>					
Gain/ Loss Disposal	-	-	(406,589)	(406,589)	0.0%
<b>Grand Total</b>	<b>\$ 626,210,000</b>	<b>\$ 154,634,999</b>	<b>\$ 144,203,962</b>	<b>\$ (10,431,036)</b>	<b>(6.7%)</b>

Operating Expenses for the month of December 2018 of \$50.8 million are \$4.5 million or 8.1% under budget.

Operating Expenses year-to-date through December 2018 of \$144.6 million are \$10.0 million or 6.5% under budget.



**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Major Operating Budget Variance Items - Categories with major variances**

<u>Expense Type</u>	<u>FY2019 Budget</u>	<u>FY2019 Actual</u>	<u>Fiscal Year 2019 \$ Variance (under budget) / over budget</u>
<b><u>Payroll &amp; Benefits</u></b>			
<b>Union Labor</b>	<b>57,318,907</b>	<b>56,014,773</b>	<b>\$ (1,304,134)</b>
Union Vacancies - Fringes driven by underrun in uniform & tool allowance			(1,344,000)
Wages & Fringe Benefits - savings from bus operator vacancies			(1,159,000)
Wages & Fringe Benefits - savings from primarily mechanic, technician, cleaners			(1,006,000)
Underrun in health benefit due to timing of healthcare deductions			(417,000)
Less than expected sick leave cash out			(237,000)
<u>Offset by</u>			
Workers Comp Expense Variance			142,000
Overtime primarily in METRO rail, bus maintenance & public facilities			1,132,000
Overtime in bus transportation to cover routine vacancies			1,468,000
<b>Non-Union Labor</b>	<b>36,845,565</b>	<b>35,681,677</b>	<b>\$ (1,163,888)</b>
Savings in base salaries due to vacancies			(811,000)
Savings in healthcare due to less than expected fringe benefits salaries			(667,000)
<u>Offset by</u>			
Salaried overtime mainly driven by vacancies			415,000
<b><u>Total Materials &amp; Supplies</u></b>	<b>31,153,495</b>	<b>23,430,248</b>	<b>\$ (7,723,247)</b>
<b>Services</b>			
<u>Communications</u> due to underrun in advertising.			(1,256,000)
<u>Planning</u> due to underrun in METRONext within contract management.			(1,043,000)
<u>Facility Maintenance</u> due to underspending in BOF maintenance cost (-\$197,000) and building & grounds maintenance (-\$98,000).			(295,000)
<u>Operations</u> mainly due to underrun in building & grounds maintenance.			(278,000)
<u>Legal</u> mainly due to underrun in legal fees.			(194,000)
<u>Government &amp; Public Affairs</u> mainly due to underrun in legislative coordination.			(165,000)
<u>General underspending in other areas Authority wide not mentioned above</u>			
Underspending in Contract Management throughout the Authority.			(1,762,000)
Underrun in support services & other services.			(490,000)
Other miscellaneous services type expenses mostly contractual and required on an as needed basis.			(291,000)
Underrun in equipment repairs & maintenance.			(194,000)
Underspending in education and training throughout the Authority ( <i>excludes bus operator and other Operations staff related training</i> ).			(177,000)

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Major Operating Budget Variance Items - Categories with major variances**

<u>Expense Type</u>	<u>FY2019 Budget</u>	<u>FY2019 Actual</u>	<u>Fiscal Year 2019 \$ Variance (under budget) / over budget</u>
<b>Materials and Supplies</b>			
<u>Underruns in -</u>			
Material prices variances on Production/refurbished orders and inventory revaluations mostly for unit overhauls			(1,148,000)
Tires & Tubes			(302,000)
Propulsion			(200,000)
Parts - Exterior Body and Windows			(185,000)
Special office supplies			(185,000)
Minor Tools			(122,000)
<u>Offset by miscellaneous overruns in -</u>			
Chassis			121,000
Bus Parts - brakes			149,000
Bus Batteries - mostly in Unit Overhaul			275,000
Bus Engines - mostly in Unit Overhaul			610,000
<b>Fuel and Utilities</b>			
Lower than expected charges for routine Telephone Services			(234,000)
Underrun in Diesel Fuel (including taxes) mainly due to lower prices per gallon on unhedged fuel			(163,000)
<b><u>Administration</u></b>	<b>31,784,326</b>	<b>31,283,172</b>	<b>\$ (501,154)</b>
<b>Casualty &amp; Liability</b>			
<b>Purchased Transportation</b>			
Northwest Contract			(157,000)
METROLIFT			(314,000)
<b>Leases, Rentals, &amp; Miscellaneous</b>			

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Total Net Operating Budget / Expenses by Department**

<u>Authorized</u> <u>EOY</u> <u>Headcount</u>	<u>Department</u>	<u>Annual Budget</u>	-----Year-to-Date-----			--Current Month--
			<u>Budget</u>	<u>Expense</u>	<u>Variance</u>	<u>Variance</u>
<b>3,599</b>	<b>Oper, Public Safety, &amp; Cust Service</b>	<b>470,898,265</b>	<b>118,166,121</b>	<b>113,798,909</b>	<b>(4,367,211)</b>	<b>(1,020,905)</b>
3,139	Operations	427,839,548	107,985,858	104,576,322	(3,409,536)	(629,490)
335	METRO Police	27,076,644	6,471,433	5,926,609	(544,824)	(186,406)
46	Safety	9,912,445	2,273,550	2,027,299	(246,251)	(105,786)
70	Customer Services	4,831,967	1,131,618	969,123	(162,494)	(97,206)
9	EVP Oper Pub Safety & Cust Service	1,237,660	303,661	299,556	(4,105)	(2,017)
<b>246</b>	<b>Administration</b>	<b>59,073,856</b>	<b>17,635,573</b>	<b>16,472,879</b>	<b>(1,162,694)</b>	<b>(1,030,245)</b>
74	IT	23,851,103	8,992,356	8,224,129	(768,227)	(720,810)
45	Human Resources	22,420,871	5,533,513	5,204,161	(329,352)	(245,043)
120	Procurement & Materials	11,597,764	2,842,464	2,767,226	(75,237)	(47,803)
2	EVP, Administration	463,827	115,909	109,395	(6,515)	(4,196)
5	State of Good Repair	740,292	151,331	167,967	16,636	(12,394)
<b>245</b>	<b>Planning, Engineer, &amp; Construction</b>	<b>41,204,082</b>	<b>10,250,971</b>	<b>8,459,189</b>	<b>(1,791,782)</b>	<b>(1,568,645)</b>
179	Facilities Maint	33,270,202	7,756,703	7,075,772	(680,930)	(491,635)
37	Planning	7,018,902	2,336,756	1,253,362	(1,083,395)	(1,079,831)
27	Engineering & Cap Project	831,721	139,665	141,138	1,472	18,674
2	EVP PE&C	83,257	17,847	(11,083)	(28,930)	(15,852)
<b>80</b>	<b>Finance</b>	<b>11,115,716</b>	<b>2,534,621</b>	<b>2,211,730</b>	<b>(322,892)</b>	<b>(141,489)</b>
76	Finance	10,133,155	2,381,567	2,083,368	(298,199)	(116,337)
4	CFO	982,561	153,054	128,362	(24,693)	(25,152)
<b>22</b>	<b>Govt &amp; Public Affairs</b>	<b>4,495,627</b>	<b>1,105,203</b>	<b>907,175</b>	<b>(198,028)</b>	<b>(104,567)</b>
2	Deputy CEO	506,579	123,486	224,065	100,579	(5,565)
10	Public Engagement	1,446,364	358,496	331,042	(27,454)	(10,286)
6	Ridership & Client Services	1,009,798	244,788	193,631	(51,157)	(26,861)
3	Gov't Affairs	1,339,785	336,122	128,101	(208,022)	(49,260)
1	Urban Design	193,101	42,311	30,336	(11,974)	(12,595)
<b>19</b>	<b>Legal</b>	<b>3,942,959</b>	<b>984,634</b>	<b>749,542</b>	<b>(235,092)</b>	<b>(27,117)</b>
<b>40</b>	<b>Communications</b>	<b>11,721,194</b>	<b>2,827,133</b>	<b>1,230,107</b>	<b>(1,597,025)</b>	<b>(519,206)</b>
3	EVP, Communications	440,324	88,002	102,310	14,308	(9,067)
7	Press Office	722,685	178,213	168,885	(9,329)	(2,900)
29	Marketing & Corporate Communication	10,130,972	2,507,866	957,396	(1,550,470)	(491,036)
1	Partnership Promotions	427,214	53,051	1,516	(51,535)	(16,203)
<b>9</b>	<b>Executive and Board</b>	<b>2,149,496</b>	<b>545,818</b>	<b>328,307</b>	<b>(217,511)</b>	<b>(74,497)</b>
<b>11</b>	<b>Audit</b>	<b>1,535,794</b>	<b>365,087</b>	<b>314,409</b>	<b>(50,678)</b>	<b>(40,518)</b>
<b>4</b>	<b>Office of Innovation</b>	<b>908,564</b>	<b>219,838</b>	<b>138,262</b>	<b>(81,576)</b>	<b>(3,714)</b>
	<b>Non Departmental</b>	<b>4,319,226</b>	-	-	-	-
	<b>President &amp; CEO Contingency</b>	<b>14,845,223</b>	-	-	-	-
	<b>Other (MTA Revenue/Expense)</b>	-	-	<b>43</b>	<b>43</b>	-
<b>4,275</b>	<b>Total Operating Budget</b>	<b>626,210,000</b>	<b>154,634,999</b>	<b>144,610,551</b>	<b>(10,024,448)</b>	<b>(4,530,903)</b>

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Total Net Operating Budget / Expenses by Department**  
**as of the end of December 2018 vs. October 2017**

<u>Department</u>	<u>December 2018</u>			<u>December 2017</u>		
	<u>Budget</u>	<u>Expense</u>	<u>Variance</u>	<u>Budget</u>	<u>Expense</u>	<u>Variance</u>
<b>Operations, Public Safety and Customer Service</b>	<b>118,166,121</b>	<b>113,798,909</b>	<b>(4,367,211)</b>	<b>112,385,388</b>	<b>108,508,736</b>	<b>(3,876,651)</b>
Operations	107,985,858	104,576,322	(3,409,536)	102,772,293	100,100,837	(2,671,456)
EVP Oper Pub Safety & Cust Serv	303,661	299,556	(4,105)	308,023	277,114	(30,909)
METRO Police	6,471,433	5,926,609	(544,824)	6,126,949	5,157,714	(969,235)
Safety	2,273,550	2,027,299	(246,251)	2,040,825	1,986,925	(53,900)
Customer Service	1,131,618	969,123	(162,494)	1,137,299	986,147	(151,152)
<b>Administration</b>	<b>17,635,573</b>	<b>16,472,879</b>	<b>(1,162,694)</b>	<b>16,941,875</b>	<b>14,904,786</b>	<b>(2,037,089)</b>
EVP, Administration	115,909	109,395	(6,515)	214,395	190,129	(24,265)
IT	8,992,356	8,224,129	(768,227)	8,614,512	7,296,978	(1,317,534)
Human Resources	5,533,513	5,204,161	(329,352)	5,309,497	4,806,306	(503,190)
Procurement & Materials	2,842,464	2,767,226	(75,237)	2,803,472	2,611,372	(192,099)
State of Good Repair	151,331	167,967	16,636	N/A	N/A	N/A
<b>Planning, Engineering and Construction</b>	<b>10,250,971</b>	<b>8,459,189</b>	<b>(1,791,782)</b>	<b>9,442,266</b>	<b>8,445,337</b>	<b>(996,928)</b>
EVP PE&C	17,847	(11,083)	(28,930)	32,952	11,281	(21,672)
Engineering & Cap Project	139,665	141,138	1,472	404,816	178,431	(226,385)
Planning	2,336,756	1,253,362	(1,083,395)	1,914,197	1,896,060	(18,137)
Facilities Maintenance	7,756,703	7,075,772	(680,930)	7,090,301	6,359,566	(730,735)
<b>Finance</b>	<b>2,534,621</b>	<b>2,211,730</b>	<b>(322,892)</b>	<b>2,552,420</b>	<b>2,071,994</b>	<b>(480,426)</b>
Finance	2,381,567	2,083,368	(298,199)	2,389,120	1,920,579	(468,541)
CFO	153,054	128,362	(24,693)	163,300	151,414	(11,885)
<b>Gov't &amp; Public Affairs</b>	<b>1,105,203</b>	<b>907,175</b>	<b>(198,028)</b>	<b>802,022</b>	<b>547,780</b>	<b>(254,241)</b>
Deputy CEO	123,486	224,065	100,579	N/A	N/A	N/A
Public Engagement	358,496	331,042	(27,454)	390,900	313,309	(77,592)
Ridership & Client Services	244,788	193,631	(51,157)	283,996	139,740	(144,255)
Gov't Affairs	336,122	128,101	(208,022)	127,126	94,731	(32,394)
Urban Design	42,311	30,336	(11,974)	N/A	N/A	N/A
<b>Legal</b>	<b>984,634</b>	<b>749,542</b>	<b>(235,092)</b>	<b>1,384,807</b>	<b>1,098,803</b>	<b>(286,004)</b>
<b>Communications</b>	<b>2,827,133</b>	<b>1,230,107</b>	<b>(1,597,025)</b>	<b>1,788,151</b>	<b>1,012,880</b>	<b>(775,272)</b>
EVP, Communications	88,002	102,310	14,308	N/A	N/A	N/A
Press Office	178,213	168,885	(9,329)	N/A	N/A	N/A
Marketing & Corporate Communication	2,507,866	957,396	(1,550,470)	1,788,151	1,012,880	(775,272)
Partnership Promotions	53,051	1,516	(51,535)	N/A	N/A	N/A
<b>Executive &amp; Board</b>	<b>545,818</b>	<b>328,307</b>	<b>(217,511)</b>	<b>915,998</b>	<b>804,616</b>	<b>(111,381)</b>
<b>Audit</b>	<b>365,087</b>	<b>314,409</b>	<b>(50,678)</b>	<b>355,199</b>	<b>341,577</b>	<b>(13,623)</b>
<b>Office of Innovation</b>	<b>219,838</b>	<b>138,262</b>	<b>(81,576)</b>	<b>181,082</b>	<b>64,268</b>	<b>(116,814)</b>
<b>Contingency</b>	-	-	-	-	-	-
<b>Non-Departmental</b>	-	-	-	<b>16,300</b>	-	<b>(16,300)</b>
<b>Other MTA Revenue / Expense</b>	-	<b>43</b>	<b>43</b>	-	<b>126</b>	<b>126</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 154,634,999</b>	<b>\$ 144,610,551</b>	<b>\$ (10,024,447)</b>	<b>\$ 146,765,508</b>	<b>\$ 137,800,902</b>	<b>\$ (8,964,605)</b>

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Capital, and Debt Service Expenses**  
**Budget vs. Actual - Month and Fiscal Year-to-Date**  
(\$ millions)

**Capital Budget**

	FY2019		Month of December 2018				Fiscal Year to Date			
	Annual Budget	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
	\$	\$	\$	\$	\$	%	\$	\$	\$	%
METRO Rail Completion	\$ 92.3	\$ 4.3	\$ 0.8	\$ (3.5)	(81.4%)		\$ 11.5	\$ 1.1	\$ (10.4)	(90.4%)
Capital Improvement Program	\$ 193.7	\$ 6.0	\$ 4.2	\$ (1.8)	(30.0%)		\$ 43.3	\$ 34.3	\$ (9.0)	(20.8%)
<b>Total Capital</b>	<b>\$ 286.0</b>	<b>\$ 10.3</b>	<b>\$ 4.9</b>	<b>\$ (5.4)</b>	<b>(52.4%)</b>		<b>\$ 54.8</b>	<b>\$ 35.4</b>	<b>\$ (19.4)</b>	<b>(35.4%)</b>

METRO Rail Completion expenses for the year-to-date through December 2018 of \$1.1 million are \$10.4 million or 90.4% under budget.

Other Capital Improvement Program expenses for the year-to-date through December 2018 of \$34.3 million are \$9.0 million or 20.8% under budget.

**Debt Service Budget**

	FY2019		Month of December 2018				Fiscal Year to Date			
	Annual Budget	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
	\$	\$	\$	\$	\$	%	\$	\$	\$	%
<b>Debt Service</b>	<b>\$ 104.2</b>	<b>\$ 8.4</b>	<b>\$ 8.1</b>	<b>\$ (0.3)</b>	<b>(3.6%)</b>		<b>\$ 26.5</b>	<b>\$ 24.4</b>	<b>\$ (2.1)</b>	<b>(7.9%)</b>

Debt Service expenses for the year-to-date through December 2018 of \$24.4 million are \$2.1 million under budget.

**General Mobility Transfers**

**General Mobility Program Projections**  
**Projected Funding vs. Actual Allocation - Month and Fiscal Year-to-Date**  
(\$ millions)

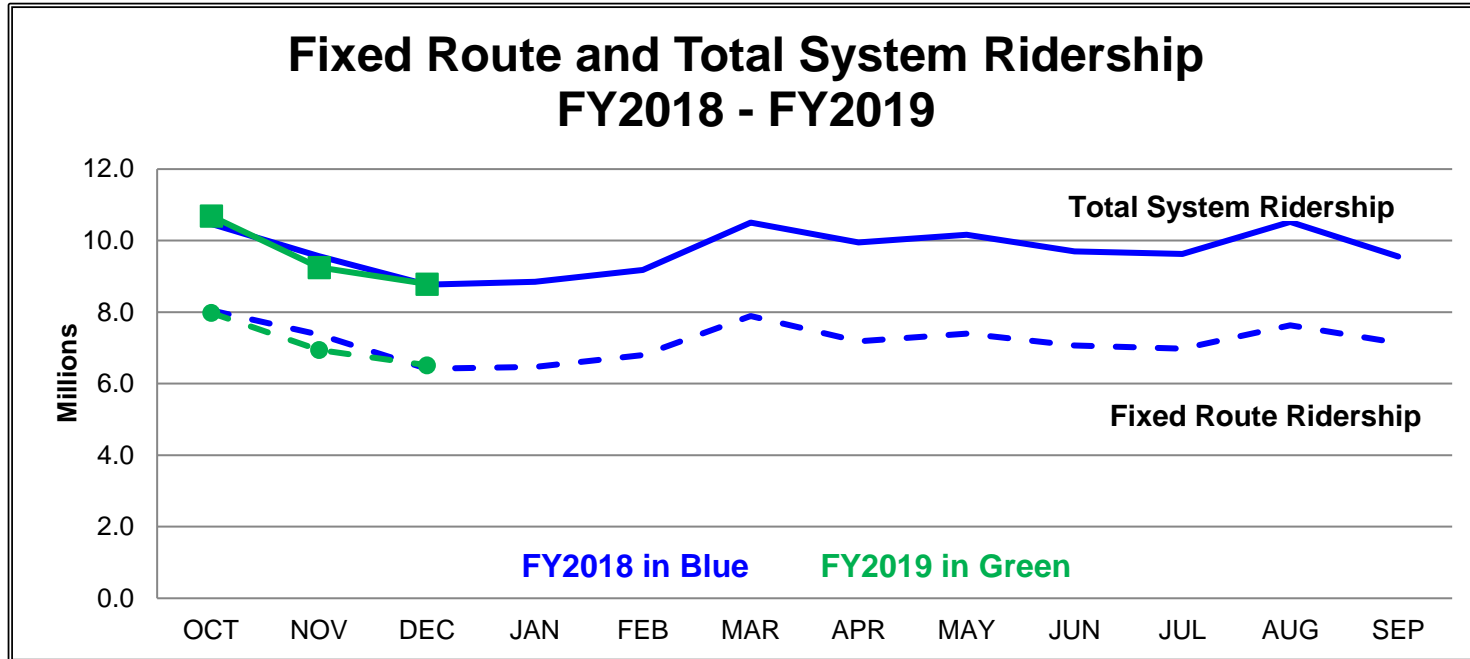
	FY2019		Month of December 2018				Fiscal Year to Date			
	Annual Projection	Projection	Allocation	Variance		Projection	Allocation	Variance		
	\$	\$	\$	\$	%	\$	\$	\$	%	
<b>General Mobility</b>	<b>\$ 180.0</b>	<b>\$ 13.9</b>	<b>\$ 14.3</b>	<b>\$ 0.4</b>	<b>2.9%</b>	<b>\$ 44.1</b>	<b>\$ 44.6</b>	<b>\$ 0.5</b>	<b>1.1%</b>	

Funds allocated to the General Mobility Fund totaling \$44.6 million for the year-to-date through December 2018 are \$0.5 million or 1.1% more than the amount projected.

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Ridership by Service Category**

Service Category	YTD % Change					
	Dec-17 Boardings	Dec-18 Boardings	Dec-18 vs. Dec-17	Dec-17 YTD Boardings	Dec-18 YTD Boardings	Dec-18 vs. Dec-17
<b>Fixed Route Services</b>						
<b><u>Local Network</u></b>						
<b>Local Bus</b>	<b>4,613,832</b>	<b>4,679,787</b>	<b>1.4%</b>	<b>15,257,160</b>	<b>15,085,740</b>	<b>(1.1%)</b>
<b><u>METRORail</u></b>						
Red (North) Line	1,070,133	1,095,313	2.4%	3,836,521	3,669,157	(4.4%)
Green (East) Line	111,546	118,693	6.4%	396,503	385,091	(2.9%)
Purple (Southeast) Line	115,523	122,973	6.4%	489,816	494,691	1.0%
METRORail (all lines)	1,297,202	1,336,979	3.1%	4,722,840	4,548,939	(3.7%)
METRORail-Bus Bridge	11,852	0	0.0%	11,852	13,864	17.0%
<b>METRORail total</b>	<b>1,309,054</b>	<b>1,336,979</b>	<b>2.1%</b>	<b>4,734,692</b>	<b>4,562,803</b>	<b>(3.6%)</b>
<b>Subtotal Local Network</b>	<b>5,922,886</b>	<b>6,016,766</b>	<b>1.6%</b>	<b>19,991,852</b>	<b>19,648,543</b>	<b>(1.7%)</b>
<b><u>Commuter</u></b>						
Park & Ride	489,719	485,298	(0.9%)	1,836,869	1,777,958	(3.2%)
<b>Subtotal Fixed Route Service</b>	<b>6,412,605</b>	<b>6,502,064</b>	<b>1.4%</b>	<b>21,828,721</b>	<b>21,426,501</b>	<b>(1.8%)</b>
Special Events	6,544	14,353	119.3%	12,536	18,213	45.3%
<b>Total Fixed Route</b>	<b>6,419,149</b>	<b>6,516,417</b>	<b>1.5%</b>	<b>21,841,257</b>	<b>21,444,714</b>	<b>(1.8%)</b>
<b>Customized Bus Services</b>						
METROLift	152,374	165,720	8.8%	483,684	533,439	10.3%
METRO STAR Vanpool	131,442	127,395	(3.1%)	456,381	456,621	0.1%
Internal Service	0	0	0.0%	24	156	0.0%
<b>Subtotal Customized Bus</b>	<b>283,816</b>	<b>293,115</b>	<b>3.3%</b>	<b>940,089</b>	<b>990,216</b>	<b>5.3%</b>
HOV/HOT Carpools, Vanpools, and Non-METRO Buses	2,066,420	1,980,700	(4.1%)	6,020,972	6,293,646	4.5%
<b>Total System</b>	<b>8,769,385</b>	<b>8,790,232</b>	<b>0.2%</b>	<b>28,802,318</b>	<b>28,728,576</b>	<b>(0.3%)</b>

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Ridership by Service Category**



*Fixed Route ridership is reported on the same basis as in the National Transit Database*

*The Special Events category of ridership reflects customer service oriented short-term additional motor bus service provided for events at Reliant Park such as football games and RODEO Houston.*

Total fixed route ridership, excluding special events, for the month of December 2018 of 6.5 million is 0.1 million or 1.4% greater than last year.

Total fixed route ridership, excluding special events, for the year-to-date through December 2018 of 21.4 million is 0.4 million or 1.8% less than last year.

METRORail ridership for the month of December 2018 of 1.3 million is 2.1% greater than last year.

METRORail ridership year-to-date through December 2018 of 4.6 million is 3.6% less than last year.

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Performance Statistics**

Benchmark Met
Benchmark Missed

**Fiscal Year 2019**

SAFETY & SECURITY	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Current Month Target	FY2019 YTD Actual	FY2019 YTD GOAL
	<b>Bus Accidents</b> (Includes METROLift)	48	45	40										≤ 48	133
Bus Accidents per 100,000 vehicle miles	0.74	0.75	0.66										≤ 1.11	0.72	≤ 1.11
<b>Rail Accidents</b>	3	6	9										≤ 9	18	≤ 27
Rail Accidents per 100,000 vehicle miles	0.97	1.90	2.91										≤ 2.75	1.93	≤ 2.75
<b>Major Security Incidents - total</b>	26	31	33										≤ 70	90	≤ 210
Major Security Incidents per 100,000 boardings	0.243	0.335	0.375										≤ 0.98	0.313	≤ 0.98
<b>Major Security Incidents - METRO properties</b>	13	22	18										≤ 35	53	≤ 105
Major Security Incidents per 100,000 boardings	0.122	0.238	0.205										≤ 0.40	0.184	≤ 0.40
CUSTOMER SERVICE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Current Month Target	FY2019 YTD Actual	FY2019 YTD GOAL
<b>Complaint Contacts per 100,000 Boardings</b>	18.16	17.05	16.38										< 19.00	17.26	< 19.00
<b>Commendations</b>	440	333	287										≥ 250	1,060	≥ 750
<b>Average Call Center Answer Delay (Sec.)</b>	119	72	140										< 105	110	< 105

**Safety & Security**

- The number of bus accidents met the safety goal for both the month and the year-to-date.
- The number of rail accidents met the safety goal for both the month and the year-to-date.
- Total major security incidents met the benchmark for both the month and the year-to-date.
- Major security incidents on METRO properties met the benchmark for both the month and the year-to-date.

**Customer Service**

- Complaint contacts per 100,000 boardings met the goal for both the month and the year-to-date.
- The number of commendations met the goal for both the month and the year-to-date.
- The average call center answer delay did not meet the goal for both the month and the year-to-date.



**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Performance Statistics**

Benchmark Met Benchmark Missed

<b>Fiscal Year 2019</b>													Current Month Target	FY2019 YTD Actual	FY2019 YTD GOAL	
SERVICE & RELIABILITY	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP				
<b>On-Time Performance</b>																
Bus - Local	74.8%	74.6%	75.3%											≥ 75%	74.9%	≥ 75%
Bus - Park & Ride	77.6%	76.9%	77.1%											≥ 76%	77.2%	≥ 76%
Bus - Weighted Average	75.9%	75.6%	76.0%											≥ 75%	75.8%	≥ 75%
METROLift	89.0%	90.8%	91.5%											≥ 90%	90.4%	≥ 90%
Rail - Red Line	91.9%	93.3%	91.7%											≥ 93%	92.3%	≥ 93.0%
Rail - South East Purple Line	98.4%	98.3%	98.9%											≥ 95%	98.5%	≥ 95.0%
Rail - East End Green Line	98.7%	98.7%	98.9%											≥ 95%	98.8%	≥ 95.0%
MDBF (Mean Distance Between Mechanical Failures) - All Buses	10,186	11,246	10,785											≥ 10,000	10,709	≥ 9,250
MDBF (Mean Distance Between Mechanical Failures) - METROLift	25,076	23,838	27,212											≥ 20,000	25,273	≥ 20,000
MDBSI (Mean Distance Between Service Interruptions) - METRORail	17,119	18,610	14,059											≥ 15,000	16,383	≥ 15,000
<b>Average Peak HOT Lanes Speed (miles per hour)</b>																
I-45 North HOV	52	53	54											≥ 45	53	≥ 45
I-45 South HOV	52	52	52											≥ 45	52	≥ 45
US-290 HOV	57	57	57											≥ 45	57	≥ 45
US-59 North HOV	61	61	60											≥ 45	61	≥ 45
US-59 South HOV	51	51	52											≥ 45	51	≥ 45

**On-Time Performance**

- On-time performance for Local Bus routes met the minimum performance standard for the month but not the year-to-date.
- On-time performance for Park & Ride routes met the minimum performance standard for both the month and the year-to-date.
- On-time performance for METROLift met the minimum performance standard for both the month and the year-to-date.

**METRORail On-Time Performance**

- Rail (Red Line) did not meet the benchmark for both the month and the year-to-date.
- Rail (Purple Line) met the benchmark for both the month and the year-to-date.
- Rail (Green Line) met the benchmark for both the month and the year-to-date.

**Service Reliability**

- The Mean Distance Between Mechanical Failures (MDBF) for All Buses met the minimum performance standards for both the month and the year-to-date.
- The Mean Distance Between Mechanical Failures (MDBF) for METROLift met the minimum performance standard for both the month and the year-to-date.
- The Mean Distance Between Service Interruptions (MDBSI) for METRORail did not meet the minimum performance standard for the month but did for the year-to-date.

**HOT Lane Average Speed**

- The average peak speed for all HOT Lanes met the monthly and year-to-date goals.

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Performance Statistic Definitions**

**Bus and Rail Accidents** - An accident is a transit incident with passenger injuries that require immediate medical treatment away from the scene or a collision between a revenue vehicle and an object such that the amount of damage exceeds \$1,000. Bus accidents (which include METROLift) and rail accidents are reported separately and in terms of the absolute number of accidents and the relative number of accidents per 100,000 vehicle miles. Rail accidents reflect collisions between METRORail and other vehicles, pedestrians, or bicyclists. This definition has been revised beginning in FY2011 to include pedestrian accidents.

**Major Security Incidents** - The total Major Security Incidents is based on two industry standards: the FBI Uniform Crime Report and the National Transit Database (NTD) Report issued by the Federal Transit Administration (FTA). The eight (8) categories included are: homicide, (aggravated) sexual assault, (aggravated) robbery, aggravated assault, burglary, larceny/theft/motor vehicle theft and arson. This metric is reported both in terms of the absolute number of incidents and the number of incidents per 100,000 boardings.

**Major Security Incidents - METRO Properties** - The total Major Security Incidents - METRO Properties is the number of incidents that occur at Park & Ride lots, Transit Centers, on-board buses and trains and on Light Rail Vehicle (LRV) platforms. This metric is reported both in terms of the absolute number of incidents and the number of incidents per 100,000 boardings.

**Complaint Contacts** - Patrons may contact METRO's Customer Care Center to express dissatisfaction with METRO Operations. Contacts made via telephone and over the internet which result in a complaint record being generated in the Public Comment System are reported as the number of contacts per 100,000 boardings.

**Commendations** - Patrons may contact METRO's Customer Care Center to recognize, compliment or praise a METRO employee or the METRO organization for exemplary work or performance. Contacts made via telephone, internet, email or mail which result in a commendation record being generated in the Public Comment System are reported as the absolute number of contacts received.

**Average Call Center Answer Delay** - METRO is committed to providing customers with accurate, customer-friendly bus and service information in a timely manner. Customers may obtain bus information over METRO's website and by telephone using an interactive voice response system without speaking to a representative and with no customer wait time. For those customers who prefer to speak with a representative, METRO's goal is to answer their calls in 105 seconds or less.

**On-Time Performance (OTP)** - A local bus is considered on-time if it does not leave early and is within a five (5) minute window after the scheduled departure time. A Park & Ride bus is considered on-time if it does not depart early (except in the morning when a bus can leave from a Park & Ride lot when full) and is within a five (5) minute window after the scheduled departure time, with measurements during peak hours. OTP is measured by the IVOMS system which calculates data to the second, and the five (5) minute window is defined as anything less than six (6) minutes. For METRORail, a train departing from the beginning of the line or arriving at the end of the line less than five (5) minutes after the scheduled time is considered on-time. For METROLift, a trip is considered on-time if the vehicle arrives within 30 minutes of the scheduled pick-up time and no later than the appointment time.

**Mean Distance Between Mechanical Failures (MDBF)** - MDBF reflects any mechanical issue encountered during operation of the vehicle in revenue service that requires a maintenance action resulting from a mechanical failure. Mechanical failures include warranty and fleet defects but exclude accidents.

**Mean Distance Between Service Interruptions (MDBSI)** - Measures total revenue service miles traveled by Light Rail Vehicles (LRVs) between service interruptions that delay LRVs for one minute or more due to mechanical failures.

**Average Peak HOT Lane Speed** - HOT Lane speed is based on an average of measurements conducted during the AM and PM high-volume commuter periods. METRO's 45 mph benchmark is based on Federal statute 23 USC 166: HOV facilities, which sets 45 mph as a minimal acceptable rate of speed.

**MONTHLY PERFORMANCE REPORT**  
**December 2018**  
**Balance Sheet**

	December 30, 2017 (\$)	December 30, 2018 (\$)	Change (\$)
<b>Assets</b>			
Cash	(7,304,821)	1,450,338	8,755,158
Receivables	146,289,361	160,347,157	14,057,796
Inventory	36,539,450	35,800,927	(738,524)
Investments	433,544,136	562,953,044	129,408,909
Other Assets	7,607,931	5,241,056	(2,366,875)
Land & Improvements	364,464,594	362,649,032	(1,815,562)
Capital Assets, Net of Depreciation	2,569,025,914	2,457,801,736	(111,224,178)
<b>Total Assets</b>	<b>3,550,166,565</b>	<b>3,586,243,290</b>	<b>36,076,725</b>
Deferred Outflow of Resources <sup>1</sup>	93,639,765	68,050,683 <sup>2</sup>	(25,589,082)
	<b>3,643,806,330</b>	<b>3,654,293,973</b>	<b>10,487,643</b>
<b>Liabilities</b>			
Trade Payables	67,959,309	66,065,008	(1,894,301)
Accrued Payroll	31,771,755	30,304,950	(1,466,804)
Debt Payable	1,266,392,617	1,352,862,336	86,469,719
Debt Interest Payable	442,205	364,760	(77,446)
Pension and OPEB Liabilities	534,867,678	804,029,222	269,161,544 <sup>3</sup>
Other Liabilities	48,089,681	72,122,795	24,033,114
<b>Total Liabilities</b>	<b>1,949,523,245</b>	<b>2,325,749,071</b>	<b>376,225,826</b>
Net Assets - Retained Earnings	1,694,283,085	1,328,544,902	(365,738,183)
<b>Total Liabilities and Net Assets</b>	<b>3,643,806,330</b>	<b>3,654,293,973</b>	<b>10,487,643</b>

Notes:

- 1 A deferred outflow of resources is defined by the Governmental Accountability Standards Board as "a consumption of net assets by the government that is applicable to a future reporting period," and a deferred inflow of resources is defined as "an acquisition of net assets by the government that is applicable to a future reporting period."
- 2 The deferred outflow for FY2019 includes [1] Mark-to-Market (MTM) values of outstanding diesel fuel SWAP agreements at the fiscal year end (\$7,344,809), [2] Non Union Pension Plan (\$17,733,648), [3] Union Pension Plan (\$20,456,681), [4] Bonds (\$10,284,073), [5] Non Union OPEB (3,118,608) and [6] Union OPEB (\$9,112,864). These items will be recognized as expenses in future periods to which they relate.
- 3 As part of the FY2018 year end adjustments, METRO will implement GASB 75 Accounting for Other Post-Employment Benefits (OPEB) cost which will reduce METRO's beginning FY2018 net asset position by approximately \$271 million with an increase in the OPEB liability of \$282 million and deferred outflows of \$11 million. Net assets will change from \$1,673 million to \$1,402 million.

**MONTHLY PERFORMANCE REPORT**  
**Budget Change Request Report**  
**Operating Budget - \$626.2 million**  
**First Quarter - Fiscal Year 2019**

<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
October-18	Budget	Reallocation of METROLift Services funds for salary adjustments	371,841
October-18	Budget	Reallocation of Authority Contingency funds to Procurement - SBE/DBE to cover the Disparity Study	250,000
October-18	Budget	Reallocation of Public Facilities funds to cover the replacement of the escalator handrails at TMC	32,600
October-18	Budget	Reallocation of Operations funds to fund relocation expenses for the Superintendent of HC-BOF	15,000
November-18	Budget	Reallocation of Public Facilities funds to cover outstanding FY2018 maintenance and repairs invoices	16,000
November-18	Budget	Reallocation of Bus Transportation funds to cover the Headway Management Pilot Program.	20,000
November-18	Budget	Reallocation of Legal funds to cover the expenses of a executive search firm for help with Legal Counsel candidates	35,000
November-18	Budget	Reallocation of Public Facilities funds to cover bulb and lamp waste removal not budgeted for in FY2019	5,000
November-18	Budget	Reallocation of Facilities Maintenance funds to cover services provided at the North Shepherd Park & Ride and Polk Facilities	91,210
November-18	Budget	Reallocation of Support Facilities funds to cover a purchase order for elevator repairs	9,000
November-18	Budget	Reallocation of Facilities Maintenance, METRORail and Bus Maintenance funds to self-fund the additional wages related to the recent Memorandum of Understanding with the Union	125,060
November-18	Budget	Realignment of Contracted, Para-transit & Vanpool Services budget to reflect current organization structure	103,507
November-18	Budget	Reallocation of Facilities Maintenance Kashmere BOF funds to cover Petroleum Storage Tank (PST) Systems Testing service	4,000
November-18	Budget	Reallocation of Safety Risk Management funds to cover the purchase of branded tension envelopes	1,200
November-18	Budget	Reallocation of Support Facilities funds to cover Climatec project and supplement waste services to allow for FSC Oil/Water Separator paks to be inspected for repair	31,000
November-18	Budget	Reallocation of Public Facilities funds to cover DOT training for two (2) General Foreman and five (5) Facility Supervisors	3,889
November-18	Budget	Reallocation of Public Facilities funds to cover incentives for Facilities Maintenance personnel	1,063
November-18	Budget	Reallocation of Operating Facilities funds to cover Building Automation System (BAS) Agreements for HVAC support	14,000
November-18	Technical / Administrative	Reallocation of President & CEO Contingency funds to Planning, Legal and Marketing to fund first quarter METRONext activity	1,484,739
November-18	Technical / Administrative	Realignment of METRO Police budget to reflect current organization structure	702,437
December-18	Budget	Reallocation of Operating Facilities funds to cover service at Kashmere BOF for Oil/Water Separator	11,000
December-18	Budget	Reallocation of Finance salary funds for salary adjustments related to a reorganization	17,460
December-18	Budget	Reallocation of Authority Compliance funds to cover membership dues	480
December-18	Budget	Reallocation of Bus Facilities funds to cover contact services with Cypress P&R Structural Inspection-Midtown Engineers, Printer Ink-Nusign Supply, and Kingwood P&R Stripping-Ronald Lawton	11,185
December-18	Budget	Reallocation of Support Facilities funds for landscaping at the Griggs Facility	8,000
December-18	Budget	Reallocation of Bus Facilities funds for a crane truck rental	21,750
December-18	Technical / Administrative	Reallocation of Public Facilities funds for furniture purchase, bulb recycling and pavement rehab	17,019
December-18	Technical / Administrative	Reallocation of President & CEO Contingency funds to METRO Police to cover the adjustment of compensation levels to be consistent with Harris County Law Enforcement (METRO Board Resolution 2018-108)	521,838
December-18	Technical / Administrative	Allocation of FY2019 Salaried Employees Cost of Living Adjustment (COLA) allowance to departmental budgets	1,411,587
<b>First Quarter Total</b>			<b>\$ 5,336,864</b>

**Notes:**

Tech/Admin changes are changes within the original scope of the budgets and do not represent a change in the Authority's work plan or priorities.

**MONTHLY PERFORMANCE REPORT**  
**Budget Change Request Report**  
**Capital Budget - \$286.0 million**  
**First Quarter - Fiscal Year 2019**

<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
October-18	Budget	Transferring budget from SAP SBP to SAP HANA due to change in business needs	862,000
October-18	Budget	Transfer budget from HYBRID Bus Battery Replacement project to Hybrid Bus Part project to pay for outstanding invoices.	190,000
October-18	Budget	Transfer budget from Kashmere BOF Electrical Upgrade project to fund a temporary chiller at 1900 Main St. until a more permanent solution is implemented.	329,000
October-18	Budget	Transfer excess budget from Commute Bus Procurement and Rail-Phase Shift Overlay projects to fund Non-Revenue Specialty Vehicles.	510,000
October-18	Technical/ Administrative	Transfer budget from MAX Lanes project to fund METRONet Fiber Upgrade project.	1,384,200
November-18	Technical/ Administrative	Transfer budget from the Bus Stop Signage project to the Accessibility & Safety Enhancements at METRO Public Facilities	901,400
November-18	Budget	Transfer budget from the Kashmere BOF Electrical Upgrade project to MET TRAN Credit Union buildout at 1900 Main Street.	132,000
December-18	Budget	Transfer budget from LED Back Plate on Tranffic Signals project to fund 6 MPD Police Motorcycles	265,000
December-18	Budget	Transfer budget from Bluetooth Proximity Alert System (BPAS) to IT Equipment for Transtar and Service of H3 Axles.	410,000
<b>First Quarter Total</b>			<b>\$ 4,983,600</b>

**Notes:**

Tech/Admin changes are changes within the original scope of the budgets and do not represent a change in the Authority's work plan or priorities.