A RESOLUTION

APPROVING AND ADOPTING A SERIES OF PROCLAMATIONS (2020-5 THROUGH 2020-40) IN APPRECIATION OF THE METRO EMPLOYEES RETIRING AFTER 25 YEARS OR MORE OF OUTSTANDING SERVICE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2020-122, the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") authorized the Second Amendment to the January 1, 2014 Amended and Restated Non-Union Pension Plan to create a Retirement Window to offer enhanced benefits for eligible participants with twenty-five (25) years or more of service who choose to retire early on January 31, 2020; and

WHEREAS, thirty-six (36) eligible employees have elected to participate in the Retirement Window and will retire early on January 31, 2020; and

WHEREAS, each employee has exemplified dedication, professionalism, and excellence in their service to METRO and has contributed significantly to METRO’s transformation into one of the leading multimodal transportation systems in the country and numerous accomplishments, and METRO would like to recognize and demonstrate its appreciation for their outstanding service to the agency.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and adopts a series of proclamations (2020-5 through 2020-40) in appreciation of the thirty-six (36) METRO employees retiring after twenty-five (25) years or more of outstanding service.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonesi Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair

ATTEST:

Roca Perry
Assistant Secretary
RESOLUTION 2020 - 150

A RESOLUTION

APPROVING AND ACCEPTING THE DECEMBER 2020 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the “Board of Directors”) held meetings in December 2020; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain finance and audit-related reports and supporting documents, including the Compliance Report for the period ended November 30, 2020, the December 2020 Sales & Use Tax Report, the November 2020 Investment Report, the November 2020 Debt Report, the November 2020 Monthly Performance Report, and the Monthly Report of the Chief Financial Officer dated December 17, 2020 (collectively, the “Finance and Audit materials”); and

WHEREAS, the Board of Directors has reviewed such materials, including the November 2020 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the December 2020 Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports and the Finance and Audit materials, including the November 2020 Investment Report.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydolphi V. Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
A RESOLUTION

APPROVING THE PROPOSED 2021 METRO BOARD OF DIRECTORS REGULAR MEETING SCHEDULE, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 451.514(a) of the Texas Transportation Code requires that the Metropolitan Transit Authority of Harris County, Texas ("METRO") Board of Directors ("Board of Directors") hold at least one regular meeting each month, for the purpose of transacting the business of the authority; and

WHEREAS, Section 451.514(a) of the Texas Transportation Code and METRO’s Bylaws require that the Board of Directors set the place, date and time for each regular Board meeting by adopting a resolution that is recorded in the minutes of its meetings; and

WHEREAS, it is proposed that all regular meetings of the Board of Directors in 2021 be held on the fourth Thursday of each month except during November and December, when such meetings would be held on the third Thursday of the month to avoid conflicting with the Thanksgiving and Christmas holidays; and

WHEREAS, it is also proposed that Board meetings be conducted at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2nd Floor Board Meeting Room, at 10:00 a.m., subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law; and

WHEREAS, it is currently expected that Board meetings will continue to be held virtually by video or phone conference call during the near term as a result of the COVID-19 pandemic to the extent permitted by law in order to follow social distancing guidelines recommended by the Centers for Disease Control; and
WHEREAS, the proposed dates for such regular meetings are as follows:

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Thursday, January 28, 2021</td>
<td>Thursday, July 22, 2021</td>
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<td>Thursday, February 25, 2021</td>
<td>Thursday, August 26, 2021</td>
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<td>Thursday, March 25, 2021</td>
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<td>Thursday, April 22, 2021</td>
<td>Thursday, October 28, 2021</td>
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<tr>
<td>Thursday, May 27, 2021</td>
<td>Thursday, November 18, 2021</td>
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<tr>
<td>Thursday, June 24, 2021</td>
<td>Thursday, December 16, 2021</td>
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NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the proposed 2020 METRO Board of Directors regular meeting schedule with the following dates to be held at the Lee P. Brown METRO Administration Building, 1900 Main Street, Houston, Texas 77002, 2nd Floor Board Meeting Room, at 10:00 a.m., such meeting dates, time and place subject to change by the Chair of the Board of Directors as necessary to the extent permitted by law:

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</tr>
</tbody>
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Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydollii V. Fairfax  
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020  
APPROVED this 17th day of December, 2020

Carrin F. Patman  
Chair

ATTEST:

Reca Perry  
Assistant Secretary
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH MBN ENTERPRISES, LLC TO PROVIDE CONSTRUCTION SERVICES FOR IMPROVEMENTS ALONG STUDEWOOD STREET FOR THE 56 AIRLINE/MONTROSE BOOST PILOT PROJECT, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires construction services for improvements along Studewood Street as part of the 56 Airline/Montrose BOOST pilot project to enhance the customer experience, including such improvements as bus stop relocation, new shelters and accessibility upgrades, transit signal priority, and real-time passenger information; and

WHEREAS, METRO issued an Invitation for Bids for such construction services and MBN Enterprises, LLC was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a contract with MBN Enterprises, LLC to provide these construction services for improvements along Studewood Street as part of the 56 Airline/Montrose BOOST pilot project, with a maximum contract amount of $1,300,200, which includes a ten (10) percent owner-controlled contingency of $118,200.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a contract with MBN Enterprises, LLC to provide construction services for improvements along Studewood Street as part of the 56 Airline/Montrose BOOST pilot project, with a maximum contract amount of $1,300,200, which includes a ten (10) percent owner-controlled contingency of $118,200.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydolii Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair

Page 2 of 2
AUTHORIZING THE PRESIDENT & CEO TO EXECUTE A CONTRACT WITH CARING COMMERCIAL CLEANING, INC. TO PROVIDE CLEANING AND DISINFECTING SERVICES FOR METRO BUSES AT SIX (6) BUS OPERATING FACILITIES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, due to COVID-19, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires additional cleaning and disinfecting services for METRO buses at six (6) bus operating facilities including Fallbrook, West, Polk, Kashmere, Hiram Clarke, and Buffalo Bayou, to increase safety and improve the transit experience for customers; and

WHEREAS, METRO issued an Invitation for Bids for such cleaning and disinfecting services and Caring Commercial Cleaning, Inc. was the lowest responsive and responsible bidder of all those that submitted bids; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Caring Commercial Cleaning, Inc. to provide these cleaning and disinfecting services for METRO buses at six (6) bus operating facilities, with a maximum contract amount of $3,721,043.04, which includes a ten (10) percent owner-controlled contingency of $338,276.64.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to execute a one (1) year contract with two (2) options to extend the contract term for an additional one (1) year period with Caring Commercial Cleaning, Inc. to provide cleaning and disinfecting services for METRO buses at six (6) bus operating facilities, with a maximum contract amount of $3,721,043.04, which includes a ten (10) percent owner-controlled contingency of $338,276.64.

Section 2. This Resolution is effective immediately upon passage.

Page 1 of 2
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF THE BROWNS CONSULTING AND CLINE STRATEGIC CONSULTING, LLC FOR LEGISLATIVE CONSULTING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires consulting services to help METRO monitor and obtain advice on state and federal legislative changes that affect the agency, and to represent METRO at the state legislature; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with each of The Browns Consulting and Cline Strategic Consulting, LLC for legislative consulting services, with an aggregate maximum contract amount of $965,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a one (1) year contract with each of The Browns Consulting and Cline Strategic Consulting, LLC for legislative consulting services, with an aggregate maximum contract amount of $965,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydollii Fairfax  
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020  
APPROVED this 17th day of December, 2020

ATTEST:

Reca Perry  
Assistant Secretary

Carrin F. Patman  
Chair
WHEREAS, pursuant to Resolution 2020-66, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a five (5) year contract with five (5) options to extend the contract term for an additional one (1) year period with HNTB Corporation to provide program management consulting services for the implementation of the METRONext Plan with an initial maximum contract amount of $1,000,000; and

WHEREAS, a Limited Notice-to-Proceed was issued to begin planning activities while the Scope of Work for the contract was being developed; and

WHEREAS, a Scope of Work has been developed which includes environmental service activities for the University Corridor Project of the METRONext Plan; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a modification of its contract with HNTB Corporation to provide program management consulting services for the University Corridor Project, and to increase the maximum payment amount by $10,421,506.70, which includes a ten (10) percent owner-controlled contingency of $947,409.70, resulting in a new maximum contract amount of $11,421,506.70.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of its contract with HNTB Corporation to provide program management consulting services for the University Corridor Project, and to increase the maximum payment amount by $10,421,506.70, which includes a ten (10) percent owner-controlled contingency of $947,409.70, resulting in a new maximum contract amount of $11,421,506.70.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cynthia Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH ENTERPRISE FLEET MANAGEMENT FOR THE LEASE OF ADDITIONAL NON-REVENUE SUPPORT VEHICLES, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2018-119, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a five (5) year contract with Enterprise Fleet Management for the lease of fifty-four (54) non-revenue vehicles; and

WHEREAS, pursuant to Resolution 2019-114, METRO added twenty-nine (29) non-revenue support vehicles to the lease and increased the maximum contract amount for the additional vehicles; and

WHEREAS, METRO requires additional non-revenue support vehicles to replace vehicles that are at the end of their useful life; and

WHEREAS, management recommends that METRO execute a modification of its contract with Enterprise Fleet Management to add thirty-three (33) non-revenue support vehicles to the lease, increasing the total number of vehicles to one hundred and sixteen (116), and to increase the maximum payment amount by $707,563, resulting in a new maximum contract amount of $2,798,346.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO’s contract with Enterprise Fleet Management to add thirty-three (33) non-revenue support vehicles to the lease, increasing the total number of vehicles to one hundred and sixteen (116), and to increase the maximum payment amount by $707,563, resulting in a new maximum contract amount of $2,798,346.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydondii Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
A RESOLUTION

RESOLUTION 2020 - 157

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A MODIFICATION TO THE INTERLOCAL AGREEMENT WITH HARRIS COUNTY TO EXTEND PARK AND RIDE SERVICE IN BAYTOWN, TEXAS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2007-72, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into an Interlocal Agreement with Harris County, Texas ("Harris County") on October 1, 2007, for METRO to provide commuter service from a park and ride lot in Baytown, Texas to various destinations in Houston, Texas; and

WHEREAS, the Interlocal Agreement is scheduled to expire on March 31, 2021 and Harris County has requested that METRO continue operating such service; and

WHEREAS, in light of the foregoing, management recommends that METRO modify the Interlocal Agreement with Harris County for park and ride service in Baytown, Texas to extend the contract term for an additional year through April 1, 2022, and to decrease the annual pricing for such services to $63,613.94 to reflect the current ridership and fare revenue levels on the route.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification to the Interlocal Agreement with Harris County for park and ride service from Baytown, Texas to Houston, Texas, to extend the contract term for an additional year through April 1, 2022, and to decrease the annual pricing for such services to $63,613.94.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cyndoll Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH INTER-CON SECURITY TO PROVIDE UNARMED SECURITY GUARD SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires unarmed security guard services for various METRO locations including the administrative office building, certain bus operating facilities, Central Stores location, Field Service Center, Rail Operating Center, Service & Inspection facility, Buffalo Bayou Mid-Day Lot, Wheeler Station Transit Center, Texas Medical Center Transit Center, and Fannin South Transit Center; and

WHEREAS, METRO issued a Request for Proposals for such unarmed security guard services and the proposal from Inter-Con Security was determined by an evaluation committee to offer the most advantages and best overall value to METRO; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with two (2) options to extend the contract term for an additional one (1) year period with Inter-Con Security to provide these unarmed security guard services for various METRO locations, with a maximum contract amount of $19,703,904.56.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with two (2) options to extend the contract term for an additional one (1) year period with Inter-Con Security to provide unarmed security guard services for various METRO locations, with a maximum contract amount of $19,703,904.56.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydolyn Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair
A RESOLUTION

APPROVING AND ADOPTING THE PROPOSED 2021 UPDATES TO THE METRO PUBLIC TRANSPORTATION AGENCY SAFETY PLAN, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2020-47, the Metropolitan Transit Authority of Harris County, Texas ("METRO") adopted an agency safety plan incorporating the principles and methods of Safety Management Systems as required by the Federal Transit Administration ("METRO Public Transportation Agency Safety Plan"); and

WHEREAS, Title 49 Part 673 of the Code of Federal Regulations requires annual review of the plan and Board approval of any subsequent updates to the plan; and

WHEREAS, METRO staff has reviewed the METRO Public Transportation Agency Safety Plan for 2021 and made changes to the plan to update the direct line of reporting, add METRO's new Bus Rapid Transit service, update the ethics and safety hotline reporting number, and update the standards for identifying hazardous conditions; and

WHEREAS, management recommends that the METRO Board of Directors ("Board of Directors") approve the proposed 2021 updates to the METRO Public Transportation Agency Safety Plan, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and adopts the proposed 2021 updates to the METRO Public Transportation Agency Safety Plan, as outlined in Exhibit A.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydooi Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair

Reca Perry
Assistant Secretary
AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH INJURY MANAGEMENT ORGANIZATION TO PROVIDE MEDICAL PREAUTHORIZATION SERVICES FOR WORKERS COMPENSATION CLAIMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 134.600 of the Texas Administrative Code requires insurance carriers and self-insurers, such as the Metropolitan Transit Authority of Harris County, Texas ("METRO"), to have licensed, independent medical professionals provide medical preauthorization services for employee workers compensation claims; and

WHEREAS, METRO issued a Request for Qualifications for such medical preauthorization services and Injury Management Organization was determined by an evaluation committee to be the most qualified vendor of all those that submitted qualifications; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with Injury Management Organization to provide these medical preauthorization services for workers compensations claims, with a maximum contract amount of $600,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with Injury Management Organization to provide medical preauthorization services for workers compensations claims, with a maximum contract amount of $600,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 17th day of December, 2020
APPROVED this 17th day of December, 2020

Carrin F. Patman
Chair

ATTEST:

Reca Perry
Assistant Secretary