A RESOLUTION

APPROVING AND ACCEPTING THE JULY 2020 WORKING COMMITTEE REPORTS, FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the “Board of Directors”) held meetings in July 2020; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report; and

WHEREAS, the materials for this meeting of the Board of Directors include certain related reports and supporting documents, and the Compliance Report for the period ended June 30, 2020, the July 2020 Sales & Use Tax Report, the June 2020 Investment Report, the June 2020 Debt Report, the June 2020 Monthly Performance Report, the June 2020 Fuel Price Risk Management Policy Report and the Monthly Report of the Chief Financial Officer dated July 15, 2020; and

WHEREAS, the Board of Directors has reviewed such materials, including the June 2020 Investment Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the July 2020 Finance and Audit Committee, Administration Committee, Capital and Strategic Planning Committee and Public Safety, Customer Service & Operations Committee monthly reports, including the June 2020 Investment Report.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydolii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair
A RESOLUTION

APPROVING THE ADDITION OF BARCLAYS TO THE FISCAL YEAR 2020 POOL OF UNDERWriters, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2020-41, the Metropolitan Transit Authority of Harris County, Texas ("METRO") approved a list of thirty-three (33) pre-qualified underwriters for Fiscal Year 2020 from which METRO can engage services to sell its debt in the open market; and

WHEREAS, due to a technical email error, METRO did not timely receive from Barclays its standards of qualifications as required by RFQ 1100003 for Board approval; and

WHEREAS, Barclays has since made the requisite submission which has been reviewed for compliance to the approved set of standards of qualifications in RFQ 1100003; and

WHEREAS, based on the foregoing, management recommends that the METRO Board of Directors ("Board of Directors") approve the addition of Barclays to METRO's Fiscal Year 2020 pool of pre-qualified underwriters.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves the addition of Barclays to METRO's Fiscal Year 2020 pool of pre-qualified underwriters.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair

Page 2 of 2
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH WEAVER AND TIDWELL, L.L.P. TO PROVIDE QUADRENNIAL STATE PERFORMANCE AUDIT SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, Section 451.454 of the Texas Transportation Code requires that the Metropolitan Transit Authority of Harris County, Texas ("METRO") engage an independent auditor with experience in reviewing transit agencies to conduct a performance audit at least once every four years to provide evaluative information necessary for the performance of oversight functions by state and local officers and for the authority to assist in making changes for the improvement of the efficiency and effectiveness of its operations (the "Quadrennial State Performance Audit"); and

WHEREAS, the Quadrennial State Performance Audit must include an examination of METRO's compliance with applicable state law including Chapter 451 of the Texas Transportation Code, a review of state-defined performance indicators, and an audit of the administration and management of the authority, transit operations, or transit authority system maintenance; and

WHEREAS, pursuant to state requirements, METRO requires a Quadrennial State Performance Audit of the authority for the period between Fiscal Years 2016 and 2019; and

WHEREAS, METRO issued a Request for Proposals for such Quadrennial State Performance Audit services and the proposal from Weaver and Tidwell, L.L.P. was determined to offer the most advantages and best overall value to METRO based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a contract with Weaver and Tidwell, L.L.P. to provide these Quadrennial State Performance Audit services for a performance audit of the authority for the period between Fiscal Years 2016 and 2019, with a maximum contract amount of $175,200.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Weaver and Tidwell, L.L.P. to provide Quadrennial State Performance Audit
services for a performance audit of the authority for the period between Fiscal Years 2016 and 2019, with a maximum contract amount of $175,200.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A SOLE SOURCE CONTRACT WITH CONDUENT TRANSPORT SOLUTIONS, INC. TO PROVIDE MAINTENANCE AND SUPPORT SERVICES FOR METRO’S CURRENT FARE COLLECTION SYSTEM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2014-132, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) authorized a contract with Conduent Transport Solutions, Inc. (“Contractor”) to provide support services, equipment parts, repairs and fare media for METRO’s current fare collection system; and

WHEREAS, such contract is set to expire on September 15, 2020 and METRO requires continued maintenance and support services while the new fare collection system is being implemented; and

WHEREAS, Contractor is the sole owner of the intellectual property and the exclusive provider of the equipment and software for the current fare collection system; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a two (2) year sole source contract with two (2) options to extend the contract term for an additional one (1) year period with Contractor to provide these maintenance and support services for METRO’s current fare collection system, with a maximum contract amount of $5,081,096.76.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a two (2) year sole source contract with two (2) options to extend the contract term for an additional one (1) year period with Conduent Transport Solutions, Inc. to provide maintenance and support services for METRO’s current fare collection system, with a maximum contract amount of $5,081,096.76.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair

ATTEST:

Reca Perry
Assistant Secretary
AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A SOLE SOURCE CONTRACT WITH AECOM TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR PHASE II OF METRO'S PARTICIPATION IN THE AUTOMATED BUS CONSORTIUM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2019-68, the Metropolitan Transit Authority of Harris County, Texas ("METRO") authorized a sole source contract with AECOM to provide services related to Phase I of METRO’s participation in the Automated Bus Consortium ("Consortium") to test and evaluate driverless bus technology for transit use, including development of high-level specifications for an automated bus; and

WHEREAS, Phase I has ended and the Consortium now requires program management services for the procurement of one or more automated buses using the specifications developed ("Phase II"); and

WHEREAS, AECOM was engaged by each participant in the Consortium to lead the Consortium’s efforts in Phase I and is still the only engineering and/or planning firm that has established a multi-transit agency consortium allowing participants to leverage resources and lessons learned; and

WHEREAS, based on the foregoing, management recommends that METRO enter into a sole source contract with AECOM to provide program management services for Phase II of METRO’s participation in the Consortium to procure one or more automated buses, with a maximum contract amount of $95,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a sole source contract with AECOM to provide program management services for Phase II of METRO’s participation in the Automated Bus Consortium to procure one or more automated buses, with a maximum contract amount of $95,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax  
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020  
APPROVED this 23rd day of July, 2020

ATTEST:

Carrin F. Patman  
Chair

Reca Perry  
Assistant Secretary
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH
SUN LIFE ASSURANCE TO PROVIDE INSURANCE AND LEAVE MANAGEMENT SERVICES,
AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires life
insurance, accidental death and dismemberment insurance, and management services for family medical
leave and short-term and long-term disability leave requests from its employees; and

WHEREAS, METRO issued a Request for Proposals for such insurance and leave management
services and the proposal from Sun Life Assurance was determined to offer the most advantages and best
overall value to METRO based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with Sun
Life Assurance to provide such insurance and leave management services for METRO's employees, with
a maximum contract amount of $7,336,073.73.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate
and execute a three (3) year contract with Sun Life Assurance to provide insurance and leave management
services for METRO's employees, with a maximum contract amount of $7,336,073.73.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Carrin F. Patman  
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020  
APPROVED this 23rd day of July, 2020

ATTEST:  
Reca Perry  
Assistant Secretary

Carrin F. Patman  
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH TEXAS MINT COMMERCIAL TO PROVIDE DEEP CLEANING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires deep cleaning services for the outside of METRO’s Administration Building and three (3) non-revenue parking lots along Pierce Street to help enhance the overall customer experience by facilitating safe, clean and accessible transportation; and

WHEREAS, METRO issued a Request for Proposals for such deep cleaning services and the proposal from Texas Mint Commercial was determined to offer the most advantages and best overall value to METRO based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with Texas Mint Commercial to provide these deep cleaning services for the outside of METRO’s Administration Building and three (3) non-revenue parking lots along Pierce Street, with a maximum contract amount of $186,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with Texas Mint Commercial to provide deep cleaning services for the outside of METRO’s Administration Building and at three (3) non-revenue parking lots along Pierce Street, with a maximum contract amount of $186,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cyclonei Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY TO OBTAIN FUNDING FOR THE CONSTRUCTION OF IMPROVEMENTS TO CERTAIN SEGMENTS OF THE SCOTT BOOST CORRIDOR, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, as part of the METRONext Program of the Metropolitan Transit Authority of Harris County, Texas ("METRO"), the Bus Operations Optimized System Treatments ("BOOST") initiative was created to improve the transit experience for customers on the busiest bus routes of METRO’s local bus network; and

WHEREAS, METRO requires construction services for BOOST improvements to the 54 Scott bus route, one of the most heavily traveled routes in METRO’s local bus network ("Scott BOOST Corridor"), including sidewalk improvements, ADA ramps, safer signalized and unsignalized pedestrian crossings, accessible bus pads, new bus shelters, real-time digital signage, solar lighting, transit-friendly signal timing, a comfort station for METRO bus operators, and first-last-mile sidewalks and bikeways; and

WHEREAS, METRO will fund the planning and design of the Scott BOOST Corridor and the construction of the segment between the Downtown Transit Center and Mainer Street; and

WHEREAS, Harris County Precinct I desires to contribute an amount up to $4,100,000 to METRO for the construction of improvements along two segments of the Scott BOOST Corridor: Scott Street from Mainer Street to the Martin Luther King Jr. Health Center and Mainer Street from Scott Street to Ardmore Street; and

WHEREAS, based on the foregoing, management recommends that METRO enter into an Interlocal Agreement with Harris County to obtain funding for the construction of improvements along certain segments of the Scott BOOST Corridor.

NOW, THEREFORE, BE IT RESOLVED THAT:
Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute an Interlocal Agreement with Harris County to obtain funding for the construction of improvements to certain segments of the Scott BOOST Corridor.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydohii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A LEASE AGREEMENT WITH HARRIS COUNTY HEALTH SYSTEM FOR A PORTION OF LAND AT THE MARTIN LUTHER KING JR. HEALTH CENTER LOCATED AT 3550 SWINGLE ROAD, HOUSTON, TEXAS TO CONSTRUCT AND MAINTAIN A COMFORT STATION FOR METRO BUS OPERATORS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, as part of the METRONext Program of the Metropolitan Transit Authority of Harris County, Texas (“METRO”), the Bus Operations Optimized System Treatments (“BOOST”) initiative was created to improve the transit experience for customers on the busiest bus routes of METRO’s local bus network; and

WHEREAS, METRO will make BOOST improvements to the 54 Scott bus route, one of the most heavily traveled routes in METRO’s local bus network, including a comfort station for METRO bus operators to layover buses safely at the Martin Luther King Jr. Health Center located at 3550 Swingle Road, Houston, Texas; and

WHEREAS, management recommends that METRO enter into a Lease Agreement with Harris County Health System for a portion of land at the Martin Luther King Jr. Health Center located at 3550 Swingle Road, Houston, Texas for METRO to construct and maintain a comfort station for METRO bus operators, for a nominal fee of $10 and other valuable consideration.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a Lease Agreement with Harris County Health System for a portion of land at the Martin Luther King Jr. Health Center located at 3550 Swingle Road, Houston, Texas for METRO to construct and maintain a comfort station for METRO bus operators, for a nominal fee of $10 and other valuable consideration.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cynthia F. Harrill
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH LTK ENGINEERING SERVICES TO PROVIDE ENGINEERING SUPPORT CONSULTING SERVICES FOR METRO’S BUS RAPID TRANSIT AND LIGHT RAIL SYSTEMS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas (“METRO”) requires engineering support consulting services for its Bus Rapid Transit and light rail systems including assistance with evaluating, repairing, upgrading and improving the systems and with engineering design, project management, project procurement support, construction support and commission system design and improvements; and

WHEREAS, METRO issued a Request for Qualifications for such engineering support consulting services and LTK Engineering Services was determined by an evaluation committee to be the most highly qualified offeror that submitted a proposal based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a three (3) year contract with one (1) option to extend the contract term for an additional one (1) year period with LTK Engineering Services to provide these engineering support consulting services for METRO’s Bus Rapid Transit and light rail systems, with a maximum contract amount of $4,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a three (3) year contract with one (1) option to extend the contract term for an additional one (1) year period with LTK Engineering Services to provide engineering support consulting services for METRO’s Bus Rapid Transit and light rail systems, with a maximum contract amount of $4,000,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair

ATTEST:

Reca Perry
Assistant Secretary
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH SWA GROUP TO PROVIDE URBAN DESIGN MASTER PLANNING CONSULTING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires urban design master planning consulting services to create METRO's Transit Environment Design Manual which will provide guidance, strategies and illustrations to support the objectives set forth in the METRO Transit Environment Design Checklist, Programming Catalogue, and METRO Transit Design Standards; and

WHEREAS, METRO issued a Request for Qualifications for such urban design master planning consulting services and SWA Group was determined by an evaluation committee to be the most highly qualified offeror that submitted a proposal based on the evaluation criteria; and

WHEREAS, management recommends that METRO enter into a one (1) year contract with SWA Group to provide these urban design master planning consulting services to create METRO's Transit Environment Design Manual, with a maximum contract amount of $500,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a one (1) year contract with SWA Group to provide urban design master planning consulting services to create METRO’s Transit Environment Design Manual, with a maximum contract amount of $500,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax  
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020  
APPROVED this 23rd day of July, 2020

ATTEST:

Reca Perry  
Assistant Secretary

Carrin F. Patman  
Chair
A RESOLUTION

APPROVING ARUP TEXAS, INC. AS THE MOST HIGHLY QUALIFIED OFFEROR AND AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE A FIRM-FIXED-PRICE CONTRACT WITH ARUP TEXAS, INC. TO PROVIDE DESIGN SERVICES FOR THE PROPOSED NORTHLINE TRANSIT CENTER, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires design services for the design of a proposed transit center located along METRO’s North Corridor light rail line near the Northline Commons Shopping Center to accommodate the growth of ridership in the area and improve the customer experience ("Northline Transit Center"); and

WHEREAS, METRO issued a Request for Qualifications for such design services and Arup Texas, Inc. was determined by an evaluation committee to be the most highly qualified offeror that submitted a proposal based on the evaluation criteria; and

WHEREAS, management recommends that the METRO Board of Directors ("Board of Directors") approve Arup Texas, Inc. as the most highly qualified offeror and authorize the President & CEO to negotiate a firm-fixed-price contract with Arup Texas, Inc. to provide these design services for the proposed Northline Transit Center.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves Arup Texas, Inc. as the most highly qualified offeror and authorizes the President & CEO to negotiate a firm-fixed-price contract with Arup Texas, Inc. to provide design services for the proposed Northline Transit Center.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair

ATTEST:

Reca Perry
Assistant Secretary
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT MODIFICATION WITH FIRST TRANSIT, INC. TO EXERCISE AN OPTION TO EXTEND THE CONTRACT TERM, AND TO INCREASE THE MAXIMUM PAYMENT AMOUNT; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, pursuant to Resolution 2015-81, the Metropolitan Transit Authority of Harris County, Texas ("METRO") entered into a contract with First Transit, Inc. to provide paratransit van services for the METROLift Program; and

WHEREAS, such contract is set to expire on December 31, 2020 and METRO requires continued paratransit van services for the METROLift Program; and

WHEREAS, management recommends that METRO enter into a modification of METRO’s existing contract with First Transit, Inc. to exercise an option to extend the contract term for an additional one (1) year period through December 31, 2021 for continued paratransit van services for the METROLift Program, and to increase the maximum payment amount by $25,170,938, resulting in a new maximum contract amount of $139,778,277.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a modification of METRO’s existing contract with First Transit, Inc. to exercise an option to extend the contract term for an additional one (1) year period through December 31, 2021 for continued paratransit van services for the METROLift Program, and to increase the maximum payment amount by $25,170,938, resulting in a new maximum contract amount of $139,778,277.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydona Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires the purchase of a medium-duty flatbed truck with an articulating crane to maintain METRO infrastructure; and

WHEREAS, pursuant to Resolution 1998-148, the Board of Directors authorized METRO to enter into an Intergovernmental Agreement with the Houston-Galveston Area Council ("H-GAC") for participation in H-GAC's Cooperative Purchasing Program, which program satisfies METRO's procurement requirements; and

WHEREAS, management recommends that METRO enter into a contract using the cooperative purchasing schedule under H-GAC's Cooperative Purchasing Program with Houston Freightliner to purchase a medium-duty flatbed truck with an articulating crane to maintain METRO infrastructure, with a maximum contract amount of $149,445.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract using the cooperative purchasing schedule under H-GAC's Cooperative Purchasing Program with Houston Freightliner to purchase a medium-duty flatbed truck with an articulating crane to maintain METRO infrastructure, with a maximum contract amount of $149,445.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydnee Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

Carrin F. Patman
Chair

ATTEST:

Reta Perry
Assistant Secretary
A RESOLUTION

AUTHORIZING A COVID-19 SERVICE RECOGNITION PROGRAM FOR ELIGIBLE FRONTLINE, PUBLIC INTERFACING AND ESSENTIAL POSITION EMPLOYEES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the global community is presently faced with an unprecedented health crisis due to the outbreak of a contagious respiratory virus known as coronavirus, or COVID-19, which has been deemed a pandemic by the World Health Organization; and

WHEREAS, the President of the United States has declared a national emergency, and the Governor of the State of Texas has declared a statewide public health disaster, as a result of COVID-19; and

WHEREAS, officials in the City of Houston, Harris County and other jurisdictions in the service area of the Metropolitan Transit Authority of Harris County, Texas ("METRO") have declared local public health emergencies and/or disasters to aid in the mitigation of, and emergency response to, the outbreak and Harris County Judge Lina Hidalgo issued a “Stay Home, Work Safe” order on March 24, 2020, which was extended through April 30, 2020; and

WHEREAS, public transportation provided by METRO is an essential service to the community and during the early weeks of the public health emergency, frontline, public interfacing or essential position employees, such as operators, police, mechanics, and others, still reported to work, allowing METRO to continue providing its essential transportation services to the community’s healthcare, grocery, pharmacy, and other critical workers; and

WHEREAS, METRO desires to recognize those employees who diligently reported to work in the beginning weeks of the public health emergency, an unprecedented and difficult period of time, by creating the COVID-19 Service Recognition Program; and

WHEREAS, the COVID-19 Service Recognition Program is in furtherance of METRO’s purpose of providing essential transportation services to the public and benefits METRO upon payment of the
program by increasing employee morale and further encouraging frontline employees to continue to provide essential transportation services in the immediate future during the COVID-19 pandemic; and

WHEREAS, based on the foregoing, management recommends that the METRO Board of Directors ("Board of Directors") authorize a COVID-19 Service Recognition Program for certain eligible frontline, public interfacing and essential position employees as outlined in Exhibit A attached hereto, with a one-time maximum aggregate payment not-to-exceed $1,800,000; and

WHEREAS, employees who did not report to work for the minimum number of weekly hours do not qualify for the Service Recognition Program for that week and employees who did not work the weekly minimum because of any disaster pay/COVID leave paid absence, or any unexcused absence are ineligible for that week.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby authorizes a COVID-19 Service Recognition Program for certain eligible frontline, public interfacing and essential position employees as outlined in Exhibit A attached hereto, with a one-time maximum aggregate payment not-to-exceed $1,800,000.

Section 2. The President & CEO is hereby authorized to pay a Service Recognition Program consisting of $150 per week for full-time, or $75 per week for part-time, eligible employee classifications for each week from March 22, 2020, concluding on May 2, 2020, that such employee worked at least thirty-two (32) hours for full-time, or sixteen (16) hours for part-time, during a regular work week with no unexcused absence.

Section 3. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydra F. Fairfax
Executive Vice President & General Counsel

PASSED this 23rd day of July, 2020
APPROVED this 23rd day of July, 2020

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair