A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A TWO-YEAR CONTRACT WITH C4 ENVIRONMENTAL SERVICES LLC FOR UNDERGROUND STORAGE TANK CLEANING AND INSPECTIONS SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires cleaning and inspections of various piping and tanks for the petroleum storage systems at METRO's six bus operating facilities and the Field Service Center; and

WHEREAS, METRO issued an Invitation for Bids and C4 Environmental Services LLC was the lowest, responsive and responsible bidder; and

WHEREAS, the METRO staff recommends that METRO enter into a two-year contract with C4 Environmental Services LLC for underground storage tank cleaning and inspections services for an amount not-to-exceed $107,797.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a two-year contract with C4 Environmental Services LLC for underground storage tank cleaning and inspections services for an amount not-to-exceed $107,797.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH NEXT LEVEL URGENT CARE TO PROVIDE RECERTIFICATION MEDICAL EXAMINATIONS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, employees of the Metropolitan Transit Authority of Harris County, Texas ("METRO") working in safety-sensitive job functions are required to complete certain recertification medical examinations pursuant to applicable Federal and state regulations; and

WHEREAS, METRO has issued a Request for Qualifications for Department of Transportation Recertification Medical Examination Services (the "RFQ") to find a provider to conduct such exams; and

WHEREAS, Next Level Urgent Care was determined to be the most qualified provider based on the RFQ submissions; and

WHEREAS, the staff recommends that METRO execute a contract with Next Level Urgent Care to provide such required medical examinations to METRO employees for a term of three years, with two one-year options if possible, for an amount not-to-exceed $575,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with Next Level Urgent Care to provide certain required recertification medical examinations to METRO employees for a term of three years, with two one-year options if possible, for an amount not-to-exceed $575,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Rea Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF GUNDA CORPORATION AND ZARINKELK ENGINEERING SERVICES, INC. FOR ARCHITECTURAL AND ENGINEERING SUPPORT SERVICES FOR CIVIL, TRAFFIC, AND ACCESSIBILITY PROJECTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") plans to begin design and construction on civil, traffic and accessibility projects in Fiscal Year 2018, Fiscal Year 2019 and Fiscal Year 2020; and

WHEREAS, where certain architectural and engineering services are needed for such projects; and

WHEREAS, a Request for Qualifications was issued and an evaluation committee found that Gunda Corporation and Zarinkelk Engineering Services, Inc. were the most qualified firms that submitted qualifications for the projects; and

WHEREAS, the staff recommends that METRO execute a contract with each of Gunda Corporation and Zarinkelk Engineering Services, Inc. for general architectural and engineering support services for civil, traffic, and accessibility projects for a period of two years, with a one-year option if possible, for a not-to-exceed amount of $4,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with each of Gunda Corporation and Zarinkelk Engineering Services, Inc. for general architectural and engineering support services for civil, traffic, and accessibility projects for a period of two years, with a one-year option if possible, for a not-to-exceed amount of $4,000,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonii Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

APPROVING AND ACCEPTING THE SEPTEMBER 2017 WORKING COMMITTEE REPORTS, INCLUDING FINANCIAL AND INVESTMENT REPORTS, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, certain committees of the Metropolitan Transit Authority of Harris County, Texas Board of Directors (the "Board of Directors") held either formal or informal meetings in September 2017; and

WHEREAS, each such committee has provided the Board of Directors with a monthly committee report for review; and

WHEREAS, the September 2017 Finance and Audit Committee Report includes the Fiscal Year 2018 Proposed Audit Work Plan, the Compliance Report for the period ended August 31, 2017, the September 2017 Sales Tax Report, the August 2017 Investment Report, the August 2017 Debt Report, the August 2017 Monthly Performance Report and the Monthly Report of the Chief Financial Officer dated September 25, 2017; and

WHEREAS, the Board of Directors has reviewed such monthly committee reports, including the August 2017 Investment Report in the Finance and Audit Committee Report.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby approves and accepts the September 2017 Finance and Audit Committee, Administration Committee, Capital & Strategic Planning Committee and Public Safety, Customer Service, and Operations Committee monthly reports, including the August 2017 Investment Report.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonia Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Carrin F. Patman
Chair
A RESOLUTION

RESOLUTION 2017-71

MODIFYING CERTAIN FINANCIAL PARAMETERS FOR METRO’S FISCAL YEAR 2018 BUSINESS PLAN AND BUDGET TO ALLOW THE $10 MILLION REQUIRED RESERVE TO BE USED FOR POTENTIAL HURRICANE HARVEY RELATED EXPENSES; APPROVING AND ADOPTING METRO’S FISCAL YEAR 2018 BUSINESS PLAN AND BUDGET; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECTS

WHEREAS, it is necessary to modify Resolution 2017-46 to allow the previously approved $10 million required reserve parameter in the Metropolitan Transit Authority of Harris County, Texas (“METRO”) Fiscal Year 2018 Business Plan and Budget to be used for potential Hurricane Harvey related expenses; and

WHEREAS, Section 451.102(a) of the Texas Transportation Code requires that the METRO Board of Directors (the “Board of Directors”) adopt an annual budget of all major expenditures by type and amount prior to the expenditure of any funds in the fiscal year to which the budget applies; and

WHEREAS, Section 451.102(b) of the Texas Transportation Code requires that METRO hold a public hearing prior to adoption of a budget and make such budget available for public review at least 14 days before the hearing date; and

WHEREAS, in compliance with the statutory requirements cited above, METRO has made its proposed Fiscal Year 2018 Business Plan and Budget available to the public within the requisite timeframe and has held a public hearing regarding such budget; and

WHEREAS, the Board of Directors has reviewed such proposed budget for Fiscal Year 2018 and has considered the public comments thereon.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors hereby modifies certain financial parameters for METRO’s Fiscal Year 2018 Business Plan and Budget to allow the $10 million required reserve to be used for potential Hurricane Harvey related expenses.

Section 2. The Board of Directors hereby finds and declares that METRO’s Fiscal Year 2018 Business Plan and Budget includes the appropriate strategic priorities, operating principles and
organizational structure necessary to implement the Board of Directors’ policies for METRO and that the prerequisites required by law for the consideration and adoption of the Fiscal Year 2018 Business Plan and Budget have been satisfied.

Section 3. The Board of Directors hereby approves and adopts the Fiscal Year 2018 Business Plan and Budget submitted by the President & CEO.

Section 4. The Board of Directors hereby approves and adopts an Operating Budget for Fiscal Year 2018 totaling $620,063,000.

Section 5. The Board of Directors hereby approves and adopts a Capital Budget for Fiscal Year 2018 totaling $217,718,000.

Section 6. The Board of Directors hereby approves and adopts a General Mobility Transfer Budget for Fiscal Year 2018 totaling $176,816,000.

Section 7. The Board of Directors hereby approves and adopts a Debt Service Budget for Fiscal Year 2018 totaling $96,973,000.

Section 8. The Board of Directors will receive reports at least quarterly on budgetary expenditures and fund availability as may occur subsequent to the beginning of Fiscal Year 2018.

Section 9. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action hereinof the Board of Directors on the date below.

Cydonia Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE CONTRACTS FOR INFORMATION TECHNOLOGY OFF-THE-SHELF HARDWARE AND SOFTWARE, WARRANTY AND SERVICES FOR FISCAL YEAR 2018, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") purchases various off-the-shelf hardware and software solutions, warranty and services to provide the tools necessary to perform day-to-day operations; and

WHEREAS, METRO makes certain purchases through METRO's competitive process and/or through various cooperative purchasing agreements with other government entities; and

WHEREAS, the METRO staff requests authorization to purchase various off-the-shelf hardware and software solutions, warranty and services for an aggregate amount not-to-exceed $4,368,500.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute contracts for Information Technology off-the-shelf hardware and software, warranty and services for an aggregate amount not-to-exceed $4,368,500 for Fiscal Year 2018.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydome Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH MULTIPLE VENDORS FOR INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE LICENSES, MAINTENANCE, SERVICES AND SUPPORT FOR FISCAL YEAR 2018, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") contracts with multiple vendors for support software products, maintenance for hardware and other equipment, and technology services and support; and

WHEREAS, these contracts provide maintenance, licensing and support for systems that METRO relies on to perform day-to-day business functions; and

WHEREAS, the METRO staff requests authorization to make payments and execute contracts with multiple vendors for information technology hardware and software licenses, maintenance, services and support for an aggregate amount not-to-exceed $8,403,686.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute contracts with multiple vendors for information technology hardware and software licenses, maintenance, services and support for an aggregate amount not-to-exceed $8,403,686 for Fiscal Year 2018.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonia Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Réca Perry
Assistant Secretary

Carrin F. Patman
Chair
RESOLUTION 2017 - 74

A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO APPROVE THE EMERGENCY EMPLOYEE DONATION OF VACATION TIME PROGRAM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, management has recommended a one-time Emergency Employee Donation of Vacation Time Program to provide financial assistance to the Metropolitan Transit Authority of Harris County, Texas ("METRO") employees affected by Hurricane Harvey; and

WHEREAS, the program would allow non-union employees to donate some of their accumulated unused vacation time to affected employees or to a vacation pool for those impacted by Hurricane Harvey; and

WHEREAS, such non-union employees can donate in 8 hour increments so long as they maintain a minimum reserve of 80 hours.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby approves the Emergency Employee Donation of Vacation Time Program and authorizes the President & CEO to establish the procedures for the implementation of such program.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonia Fairfax  
General Counsel  

PASSED this 28th day of September 2017  
APPROVED this 28th day of September 2017  

ATTEST:  

Rica Perry  
Assistant Secretary  

Carrin F. Patman  
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO APPROVE THE EMERGENCY EMPLOYEE VACATION BUY BACK PROGRAM, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, management has recommended a one-time Emergency Employee Vacation Buy Back Program to provide financial assistance to the Metropolitan Transit Authority of Harris County, Texas ("METRO") employees affected by Hurricane Harvey; and

WHEREAS, the program would allow non-union employees to sell to METRO a portion of their accumulated unused vacation time in 8 hour increments so long as they maintain a minimum reserve of 80 hours; and

WHEREAS, union employees would be permitted to sell to METRO a block of 40 hours of accumulated unused vacation time so long as they maintain a minimum reserve of 40 hours.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby approves the Emergency Employee Vacation Buy Back Program and authorizes the President & CEO to establish the procedures for the implementation of such program.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cydonia Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH AECOM FOR LIGHT RAIL TRANSIT ENGINEERING SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") requires specialized engineering support for the Red, Green and Purple Lines; and

WHEREAS, the specialized engineering support for the Light Rail Transit system will include signaling, communication, traction electrification and miscellaneous systems and components services; and

WHEREAS, a Request for Qualifications was issued and an evaluation committee determined that AECOM was the most qualified firm that submitted qualifications for this project; and

WHEREAS, the staff recommends that METRO execute a contract with AECOM for Light Rail Transit Engineering Services for a period of two years, with a one-year option if possible, for an amount not-to-exceed $4,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with AECOM for Light Rail Transit Engineering Services for a period of two years, with a one-year option if possible, for an amount not-to-exceed $4,000,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Cynthia Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH OF CIVILTECH ENGINEERING, INC. AND MIDTOWN ENGINEERS, LLC FOR GENERAL ARCHITECTURAL AND ENGINEERING SUPPORT SERVICES, AND MAKING FINDINGS AND PROVISIONS RELATED TO THE FOREGOING SUBJECT

WHEREAS, the Metropolitan Transit Authority of Harris County, Texas ("METRO") plans to begin design and construction on civil, traffic and accessibility projects in Fiscal Year 2018, Fiscal Year 2019 and Fiscal Year 2020; and

WHEREAS, where certain architectural and engineering services are needed for such projects; and

WHEREAS, a Request for Qualifications was issued and an evaluation committee found that Civiltech Engineering Inc. and Midtown Engineers, LLC were the most qualified firms that submitted qualifications for the projects; and

WHEREAS, the staff recommends that METRO executes a contract with each of Civiltech Engineering, Inc. and Midtown Engineers, LLC for general architectural and engineering support services for a period of two years, with a one-year option if possible, for a not-to-exceed amount of $4,000,000.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The METRO Board of Directors hereby authorizes the President & CEO to negotiate and execute a contract with each of Civiltech Engineering, Inc. and Midtown Engineers, LLC for general architectural and engineering support services for a period of two years, with a one-year option if possible, for a not-to-exceed amount of $4,000,000.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Signed
Cydonii Fairfax
General Counsel

PASSED this 28th day of September, 2017
APPROVED this 28th day of September, 2017

ATTEST:

Signed
Reca Perry
Assistant Secretary

Signed
Carrin F. Patman
Chair