A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR THE HARRIS COUNTY TOLL ROAD AUTHORITY (HCTRA) TO PROVIDE TOLL COLLECTION SERVICES AND MAINTENANCE OF CERTAIN EQUIPMENT ON METRO’S HIGH OCCUPANCY VEHICLE/HIGH OCCUPANCY TOLL (HOV/HOT) LANES NETWORK; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO operates HOV/HOT lanes through the Managed High Occupancy Toll Lanes Project Agreement with the Texas Department of Transportation (TXDOT); and

WHEREAS, METRO currently uses a third-party contractor to provide all operations and maintenance of its HOV/HOT lanes; and

WHEREAS, METRO and HCTRA wish to execute an Interlocal Agreement to allow HCTRA to provide tolling collection services and maintain certain tolling equipment on behalf of METRO for the HOV/HOT lanes; and

WHEREAS, HCTRA shall provide the tolling collection services according to METRO’s approved Operations Manual and Policy Guideline unless TxDOT approves an amendment to METRO’s Managed High Occupancy Toll Lanes Project Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to negotiate, execute and deliver an Interlocal Agreement with Harris County to provide tolling collection services and maintenance of certain equipment on all of METRO’s HOV/HOT lanes.

Section 2. The Interlocal Agreement shall require HCTRA to comply with TxDOT approved Operations Manual and Guidelines for the HOV/HOT lanes network and allow HCTRA to provide the tolling collection services according to HCTRA’s policies and procedures upon TxDOT approval.

Section 3. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treviño
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE FOUR LOCAL PROJECT FUNDING AGREEMENTS OFFERED WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR FEDERAL HIGHWAY ADMINISTRATION GRANT FUNDING OF THE METRO STAR REGIONAL VANPOOL PROGRAM; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, the Federal Highway Administration grant funds administered by the Texas Department of Transportation (TxDOT) are available for allocation years 2017 and 2018 for the operation of the METRO Star Regional Vanpool Program; and

WHEREAS, the grants available are the Congestion Mitigation Air Quality ("CMAQ") and the Surface Transportation Program ("STP"); and

WHEREAS, METRO staff recommends that four agreements be executed with the TxDOT to receive a CMAQ grant in the amount up to $2,400,000 for the year 2017, a STP grant in the amount of $3,000,000 for the year 2017, a CMAQ grant in the amount up to $2,400,000 for the year 2018, and a STP grant in the amount of $3,000,000 for the year 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute four Local Project Funding Agreements offered with the TxDOT for Federal Highway Administration grant funding of the METRO Star Regional Vanpool Program.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treviño
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH AMERICASFAVORITEPRINTER.COM, LLC TO WRAP THE FRONT CABS OF METRO’S FLEET OF LRVs; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO has initiated a project to enhance the visibility of METRO’s light rail vehicle (LRV) fleet by wrapping the front of the trains with bright red and blue graphics; and

WHEREAS, an invitation for bid to wrap the front cabs of METRO’s fleet of LRVs (H1, H2, H3) was issued on April of 2017; and

WHEREAS, AmericasFavoritePrinter.com, LLC was determined to be the lowest responsive and responsible bidder; and

WHEREAS, METRO staff recommends a contract with AmericasFavoritePrinter.com, LLC to wrap the front cabs of METRO’s fleet of LRVs for a not-to-exceed amount of $326,080.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract with AmericasFavoritePrinter.com, LLC to wrap the front cabs of METRO’s fleet of LRVs for a not-to-exceed amount of $326,080.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treviño
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair

Page 1 of 1
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A CONTRACT WITH MASS ELECTRIC CONSTRUCTION CO. FOR THE PURCHASE AND DELIVERY OF FRAUSCHER AXLE COUNTER PARTS; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO is in need of Frauscher axle counter parts for METRO’s light rail system; and

WHEREAS, Mass Electric Construction Co. was the only bidder for these parts; and

WHEREAS, METRO staff recommends a contract with Mass Electric Construction Co. for the purchase and delivery of Frauscher axle counter parts for METRO’s light rail system in a not-to-exceed amount of $274,789.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a contract with Mass Electric Construction Co. for the purchase and delivery of Frauscher axle counter parts for METRO’s light rail system in a not-to-exceed amount of $274,789.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Trevino
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER MODIFICATIONS TO THE DIESEL AND GASOLINE CONTRACTS WITH MOTIVA ENTERPRISES LLC; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, Resolution 2016-88 approved the award of contracts for diesel and gasoline with Motiva Enterprises LLC; and

WHEREAS, it is necessary for METRO to exercise the first of two one-year options, extending the contracts through September 30, 2018; and

WHEREAS, it is necessary to increase the amounts of both contracts to reflect this extension of time; and

WHEREAS, METRO staff recommends that the diesel and gasoline contracts with Motiva Enterprises LLC be modified to exercise the first one-year options, the diesel contract be increased by $28,510,000 for an amount not-to-exceed of $57,375,000, and the gasoline contract be increased by $4,126,500 for an amount not-to-exceed of $7,461,500.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver modifications to the diesel and gasoline contracts with Motiva Enterprises LLC to exercise the first one-year options, the diesel contract be increased by $28,510,000 for an amount not-to-exceed of $57,375,000, and the gasoline contract be increased by $4,126,500 for an amount not-to-exceed of $7,461,500.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treviño
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO EXECUTE AND DELIVER A ONE-YEAR SOLE SOURCE CONTRACT WITH TRAPEZE SOFTWARE GROUP, INC. FOR THE UPGRADE OF METRO’S RUN CUTTING SOFTWARE; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO’s scheduling staff has been utilizing a basic run cutting module provided by Trapeze Software Group Inc. ("Trapeze") that creates daily work assignments for bus and rail operators; and

WHEREAS, the current version of the run cutting software will no longer be supported and new algorithms and optimizations are being applied to Trapeze’s current generation of software, known as FX/BlockBuster; and

WHEREAS, METRO staff recommends a one-year sole source contract with Trapeze Software Group, Inc. for the upgrade of METRO’s run cutting software in an amount not-to-exceed $458,234.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute and deliver a one-year sole source contract with Trapeze Software Group, Inc. for the upgrade of METRO’s run cutting software in an amount not-to-exceed $458,234.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treyho
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reça Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

AUTHORIZING THE PRESIDENT & CEO TO NEGOTIATE, EXECUTE AND DELIVER CONTRACTS WITH SUN LIFE FINANCIAL FOR GROUP LIFE INSURANCE, ACCIDENTAL DEATH & DISEMBEMBERMENT, AND LONG TERM DISABILITY INSURANCE, AND FAMILY MEDICAL LEAVE ACT MANAGEMENT SERVICES AND AMERICANS WITH DISABILITIES ACT/AMERICANS WITH DISABILITIES ACT AMENDMENTS ACT PROCESSES

WHEREAS, METRO is in need of group life, accidental death and dismemberment, and long term disability insurance policies for its union and non-union employees; and

WHEREAS, METRO is in need of services to manage its Family Medical Leave Act (FMLA) and Americans with Disabilities Act/ Americans with Disabilities Act Amendments Act (ADA/ADAAA) processes; and

WHEREAS, METRO staff recommends a contract with Sun Life Financial for group life insurance, accidental death & dismemberment insurance, long term disability insurance, and management services to manage its FMLA and ADA/ADAAA processes in the not-to-exceed amount of $5,268,801.16.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby authorizes the President & CEO to execute contracts with Sun Life Financial for group life insurance, accidental death & dismemberment insurance, long term disability insurance, and management services to manage its FMLA and ADA/ADAAA processes in the not-to-exceed amount of $5,268,801.16.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Trevino
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

APPROVING THE CODE OF ETHICS FOR METRO EMPLOYEES AND THE CODE OF ETHICS FOR BOARD OF DIRECTORS, AND A POLICY FOR THE CREATION AND ENFORCEMENT OF EMPLOYEE POLICIES, AND AN AMENDMENT TO THE PROCUREMENT MANUAL REFLECTING THE CHANGES IN THE CODE OF ETHICS; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, METRO's Code of Ethics was originally adopted in 1988 and revised in 1992 as the standard of conduct for both Board Members and METRO employees; and

WHEREAS, this resolution will separate the requirements for Board Members and METRO employees into two Code of Ethics documents; and

WHEREAS, it is necessary to create a policy to delegate the authority and responsibility to the President & CEO to create, revise, rescind, utilize and enforce employee policies and guidelines to ensure adherence to federal, state and local laws; and

WHEREAS, an amendment to the Procurement Manual is also necessary to reflect the changes in the Code of Ethics; and

WHEREAS, METRO staff recommends approval of the Code of Ethics for METRO employees and the Code of Ethics Board of Directors, approval of a policy that delegates the authority and responsibility to the President & CEO to create and enforce employee policies, and guidelines, and approval of an amendment to the Procurement Manual to reflect the changes in the Code of Ethics.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby approves the Code of Ethics for METRO employees and the Code of Ethics Board of Directors, and a policy that delegates the authority and responsibility to the President & CEO to create and enforce employee policies, and guidelines, and approval of an amendment to the Procurement Manual to reflect the changes in the Code of Ethics.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Trevino
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

Carrin F. Patman
Chair

ATTEST:

Reca Perry
Assistant Secretary
A RESOLUTION

APPROVING AND ACCEPTING THE MONTHLY COMMITTEE REPORTS, INCLUDING FINANCIAL AND INVESTMENT REPORTS; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, the METRO Board of Directors has conducted its monthly committee meetings; and

WHEREAS, the compliance report and financial reports such as the sales tax report, investment report, debt report, and monthly performance report comprise this month’s Finance and Audit committee report; and

WHEREAS, the Board should approve and accept the monthly committee reports, including the investment reports.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby approves and accepts the monthly committee reports, including investment reports.

Section 2. This Resolution is effective immediately upon passage.

I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Trevino
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Reca Perry
Assistant Secretary

Carrin F. Patman
Chair
A RESOLUTION

APPROVING THE ESTABLISHMENT OF A SEPARATE INVESTMENT ACCOUNT FOR THE PROCEEDS FROM THE SALES OF METRO'S SURPLUS REAL ESTATE PROPERTIES; AND MAKING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

WHEREAS, proceeds from the sales of METRO's surplus real estate properties will be put exclusively into a separate investment account; and

WHEREAS, the fund will provide financial support for safety, security, and accessibility projects including right of way purchases that are not identified in METRO's Operating and Capital Budgets; and

WHEREAS, expenditures from the fund shall be decided upon by METRO's Board of Directors in accordance with its objectives; and

WHEREAS, any transactional expenses directly related to obtaining the funds shall have priority in being paid by the fund, including any grant reimbursement expenses; and

WHEREAS, fund investments shall be in accordance with METRO's Investment Policy; and

WHEREAS, the Board of Directors approves the establishment of a separate investment account for the proceeds from the sales of METRO's surplus real estate properties.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1. The Board of Directors hereby approves the establishment of a separate investment account exclusively for the proceeds from the sales of METRO's surplus real estate properties to provide financial support for safety, security and accessibility projects including right of way purchases that are not identified in METRO's Operating and Capital Budgets.

Section 2. This Resolution is effective immediately upon passage.
I hereby certify that the above resolution is accurate in describing the action herein of the Board of Directors on the date below.

Alva Treviño
General Counsel

PASSED this 27th day of July, 2017
APPROVED this 27th day of July, 2017

ATTEST:

Rosa Perry
Assistant Secretary

Carrin F. Patman
Chair