5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program Workshop
Presentation Outline

• Background, Eligibility
• Program Summary
• Available Funding
• Timeline
• Grant Requirements
• Application Form
Houston Urbanized Area

Population >200,000
Background

Congress establishes the funding for FTA programs through authorizing legislation that amends Chapter 53 of Title 49 of the U.S. Code. On December 4, 2015, President Obama signed the Fixing America’s Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2020. The FAST Act continued the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities formula program established in MAP-21.

https://www.transit.dot.gov/funding/grants/enhancedmobility-seniors-individuals-disabilities-section-5310
Eligible Applicants
Traditional 5310 Projects

• a private non-profit organization

• a state or local governmental authority that:
  1. is approved by a state to coordinate services for seniors and individuals with disabilities;
  or
  2. certifies that there are no non-profit organizations readily available in the area to provide the service.
Eligible Applicants
Other 5310 Projects

Eligible subrecipients for other eligible Section 5310 activities include a state or local governmental authority, a private non-profit organization, or an operator of public transportation that receives a Section 5310 grant indirectly through a recipient.
5310 Enhanced Mobility for Seniors and Individuals with Disabilities

**Traditional 5310** - Capital projects meeting the specific needs of seniors and individuals with disabilities when public transportation is insufficient, unavailable or inappropriate.

**Other 5310** - Traditional capital projects plus additional public transportation projects that exceed the ADA minimum requirement, improve access to fixed route service or provide transportation alternatives.
Funds Available

• The funding available for the Houston UZA is based on the FY2020 apportionment.

• FY2020 - $3,547,333

• The final amount to be awarded through the call for projects will be net of the allocation to Fort Bend County, Harris County, and METRO.
Potential Projects

- Transportation Services under a contract, lease or other arrangement
- Mobility Management and Coordination Programs
- Public Transportation that improve access to Fixed Route Service
- Volunteer Driver and Aide Programs
- Administration and Expenses Related to Voucher Programs
## Timeline

**2020 Review Cycle Application**  
Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Grant Program  
For the Houston Urbanized Area

### Application/Award Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>December 3</td>
<td>METRO posts notice of Call for Projects on website and advertises with Legal Notices in Houston Chronicle (12/05 and 12/06)</td>
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<tr>
<td>December 6</td>
<td>H-GAC distributes METRO's Notice of Grant Availability to e-mail distribution lists</td>
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<tr>
<td>December 13</td>
<td>METRO posts Pre-Application Workshop Presentation on METRO's Grant website: <a href="https://www.ridemetro.org/Pages/GrantPrograms.aspx">https://www.ridemetro.org/Pages/GrantPrograms.aspx</a></td>
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<tr>
<td>December 20</td>
<td>Deadline for all written questions to be submitted to: <a href="mailto:grantapplications@ridemetro.org">grantapplications@ridemetro.org</a></td>
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<tr>
<td>December 27</td>
<td>Deadline for all written responses to be published on the METRO Grant website: <a href="https://www.ridemetro.org/Pages/GrantPrograms.aspx">https://www.ridemetro.org/Pages/GrantPrograms.aspx</a></td>
</tr>
<tr>
<td>January 4</td>
<td>METRO receives all electronic applications no later than 4:00 PM CST by e-mail submission at: <a href="mailto:grantapplications@ridemetro.org">grantapplications@ridemetro.org</a></td>
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<tr>
<td>January 2022</td>
<td>Project Evaluation Team finalizes project funding recommendations</td>
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<tr>
<td>February 2022</td>
<td>Project funding recommendations presented to METRO Board of Directors for approval. H-GAC Transportation Policy Council (TPC) approves projects for inclusion in the regional Transportation Improvement Program (TIP), State Transportation Improvement Program (STIP), and Regional Coordination Plan.</td>
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Grant Requirements for Successful Applicants

• Will be sub-grantees to METRO
  – Requires inter-agency agreement to govern project implementation
• Must comply with all required federal regulations. See PMP for details.
• Must provide the local match from non-Federal DOT financial resources
Selection Criteria

• Eligible for program funding?
• Responsiveness to program goals?
• Support regional coordinated transportation plan goals?
• Provide new / expanded service(s)?
• Duplicate existing service(s)?
• Address an area with few or no providers with existing unmet needs?
• Cost efficient? Sustainable?
Application

• Simplified application form
• Key information required
• Brief but thorough descriptions
Application Submission

- Application forms, worksheets, and other documents are located on METRO’s grant website.

https://www.ridemetro.org/Pages/GrantPrograms.aspx
Application Form

Part I - Applicant Information

- Project Sponsor and Contact Information
- Agency Type
- Agency Profile
- Grantee Status
- Contract Authority
- Project Partners
Part II – Project Information

- Project Title/Name
- Brief Description
- Project Type
- Matching Funds
- Project Timeline
- Service Area
- Estimated Individuals to be served annually
- Proposed Service
- Service Characteristics for Operating Projects
Part III – Project Budget Notes

Budget Worksheet
An Excel File template has been developed to use for the project budget. You should enter your project budget into that file, save the file with your project name, and submit it along with the completed application form.

Applicants should attach audited financial statements for the two (2) most recent fiscal years including the audit firm’s certification. Please note that this is an application requirement.

Letters of Commitment from Stakeholders
Please attach all letters of commitment for match and project support.
Part IV – Consistency with Selection Criteria
In addition to the project description required in the previous section, answers to the following questions will be used to evaluate proposals. All questions must be answered or noted as “Not Applicable.” You may attach pages if necessary, not to exceed three (3) additional pages.

• Project Benefits
• Goals and Objectives
• Project Plan/Coordination Plan/Implementation Plan
• Project Financial Status/Monitoring/Sustainability
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tr>
<td>1. Have you had a grant closed due to material noncompliance in the last 5 years?</td>
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<td>2. Have you failed to make substantial progress on past grants?</td>
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<td>3. Do you have no experience with a similar Grant Program?</td>
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<td>4. Do you have qualified auditor’s opinion on a financial statement in the past five years? If so provide details.</td>
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<td>5. Do you have questioned costs on single audits in the last five years? If so, provide details.</td>
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<td>6. Have you had an audit finding relating to cash management in the last five years? If so provide details.</td>
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FTA Compliance for Subrecipients

- Title VI
- Equal Employment Opportunity
- Procurement – Competitive Purchases, Buy America, Disbarment and Suspensions, Davis Bacon
- Americans with Disabilities Act
- Disadvantage Business Enterprise
- Drug and Alcohol
Contact Information

Albert Lyne, Director Grant Programs
AL21@ridemetro.org, 713-739-4697

• grantapplications@ridemetro.org

• http://www.ridemetro.org/Pages/GrantPrograms.aspx

• Updated Regionally Coordinated Transportation Plan: