

A RESOLUTION

APPROVING THE PROCUREMENT OF SEVENTY (70) GMC MODEL 4517 BUSES FROM VIA METROPOLITAN TRANSIT (SAN ANTONIO, TEXAS) ON A SOLE SOURCE BASIS.

WHEREAS, the MTA Board has by way of Board Resolution No. 81-75 authorized the Executive Director to negotiate and execute an agreement with VIA Metropolitan Transit (San Antonio, Texas) for the purchase of seventy (70) GMC Model 4517 buses then being leased by the MTA from VIA; and

WHEREAS, a successful negotiation has been held and a purchase agreement with VIA executed effective January 1, 1982; and

WHEREAS, the MTA Board has adopted procurement policies providing that, upon written justification and approval by the Board, sole source procurements of construction, goods or services may be made; and

WHEREAS, Board Resolution No. 81-75 implied, but did not specifically authorize, the sole source procurement of the VIA buses; and

WHEREAS, the Board is of the opinion and so finds that ample justification for the sole source procurement of the seventy (70) VIA buses exists and has been presented; and

WHEREAS, the Board wishes for the record to formally and specifically reflect the basis for the sole source procurement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

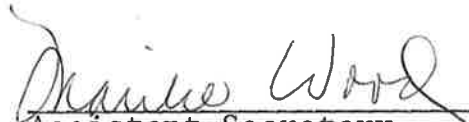
Section 1. The written sole source justification for the purchase of seventy (70) GMC Model 4517 buses from VIA Metropolitan Transit submitted by the Executive Director and attached hereto is acknowledged and approved.

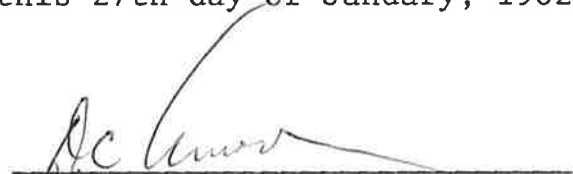
Section 2. This resolution shall be retroactive to January 1, 1982, the effective date of the purchase.

PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.

ATTEST:


Assistant Secretary


Daniel C. Arnold
Chairman of the Board

APPROVED AS TO SUBSTANCE:


S. A. Caria
Executive Director

APPROVED AS TO FORM:


Dennis C. Gardner
Legal Counsel

A RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO ESTABLISH A TRANSIT POLICE DEPARTMENT; TO APPOINT PEACE OFFICERS TO STAFF SUCH A DEPARTMENT; TO ADOPT RULES, REGULATIONS AND POLICIES TO ADMINISTER SUCH A DEPARTMENT; AND TO TAKE SUCH OTHER AND FURTHER ADMINISTRATIVE ACTIONS AS MAY BE NECESSARY TO IMPLEMENT AND OPERATE A TRANSIT POLICE DEPARTMENT.

WHEREAS, the safety and welfare of the passengers utilizing and the employees operating the Authority's vehicles is of primary concern, and

WHEREAS, the security of the Authority's property is also of concern, and

WHEREAS, the Authority has experienced incidents which threatened the safety of passengers and employees and the security of the Authority's property where the intervention of law enforcement officers was required, and

WHEREAS, Section 13, of the Authority's enabling act, TEX. REV. CIV. STAT. ANN., art. 1118x, authorizes the employment of peace officers by the Authority to enforce the laws of the state when an offense or threatened offense occurs on any land, easement, right of way, rolling stock or other property owned or controlled by the Authority, and

WHEREAS, the Board of Directors is of the opinion that the safety and security of persons and property would be materially enhanced by the establishment of a Metropolitan Transit Authority Transit Police Department, pursuant to the statutory authority,

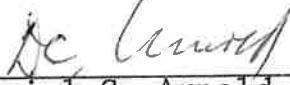
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY:

1. That the Executive Director be authorized to establish a Transit Police Department, by whatever name it shall be known, to appoint peace officers to staff such a Department, to promulgate rules, regulations and policies for the operation and administration of such a Department, to enter into mutual aid law enforcement agreements with other law enforcement agencies within the Authority's jurisdictional area to the extent provided by law and to take such other and further administrative actions as may be necessary to implement and operate such a Department.

2. That this resolution shall be effective immediately upon its passage.

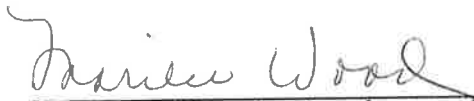
PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.



Daniel C. Arnold, Chairman of the Board

ATTEST:




Marilee Wood, Assistant Secretary

APPROVED AS TO SUBSTANCE:



Sylvester A. Caria, Executive Director

APPROVED AS TO FORM:



Jonathan Day, Legal Counsel

A RESOLUTION

AUTHORIZING THE EXECUTION OF CONTRACTS FOR THE PURCHASE OF FURNITURE FOR MTA'S KASHMERE FACILITY.

WHEREAS, the Metropolitan Transit Authority requires furniture for the Kashmere facility; and

WHEREAS, the Metropolitan Transit Authority competitively solicited and publicly advertised bids for the purchase of furniture for the Kashmere facility; and

WHEREAS, the Metropolitan Transit Authority received bids from twenty-six (26) companies; and

WHEREAS, staff evaluated the bids received and recommends contract awards to the lowest responsive and responsible bidders.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1: The Executive Director or his designee is authorized to execute and the Assistant Secretary to attest to contracts totaling \$507,818.69 for the purchase of Kashmere furniture to the following contractors for the approximate contract amounts shown.

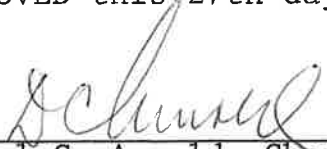
- (a) Southwest Business Interiors - \$137,931.25
- (b) Corporate Furnishings - \$94,158.64
- (c) P. King Furniture and Design - \$57,070.13
- (d) Commercial Furniture Services, Inc. - \$218,658.67

Section 2: The Executive Director or his designee is authorized to execute change orders to the aforementioned contracts for Kashmere furniture installation for a total combined change order amount not to exceed ten percent (10%) of \$507,818.69.

Section 3: This Resolution be effective immediately upon its passage.

PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.




Daniel C. Arnold, Chairman of the Board

ATTEST:



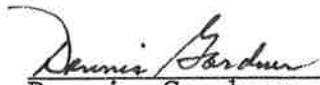
Assistant Secretary

APPROVED AS TO SUBSTANCE:



S. A. Caria, Executive Director

APPROVED AS TO FORM:



Dennis Gardner, Manager of Legal

A RESOLUTION

AUTHORIZING THE EXECUTION OF A CONTRACT FOR VENDING MACHINE SERVICES AT VARIOUS MTA FACILITIES.

WHEREAS, the Metropolitan Transit Authority recognized a need to enter into a service contract with a firm for vending machine services at its various facilities; and

WHEREAS, the Metropolitan Transit Authority competitively solicited and publicly advertised a Request for Proposal (RFP) for vending machine services in November 1981; and

WHEREAS, the Metropolitan Transit Authority received proposals from five (5) companies; and

WHEREAS, staff have evaluated the proposals for vending machine services and recommend contract award to the offeror providing the highest commission fee to the Metropolitan Transit Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1: The Executive Director or his designee is authorized to execute and the Assistant Secretary to attest to a three year commission fee contract with South Texas Vendors of Houston for vending machine services at MTA facilities.

Section 2: The Executive Director or his designee is authorized to effect an extension of this contract per the option periods stipulated in the Contract.

Section 3: This Resolution be effective immediately upon its passage.

RESOLUTION NO. 82- 4

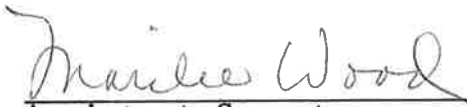
PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.



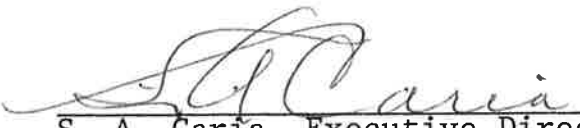
Daniel C. Arnold, Chairman of the Board

ATTEST:




Assistant Secretary

APPROVED AS TO SUBSTANCE:



S. A. Caria, Executive Director

APPROVED AS TO FORM:



Dennis Gardner, Manager of Legal

A RESOLUTION

AUTHORIZING AMENDMENT OF AN EXISTING AGREEMENT WITH BEST UNIFORM SUPPLY FOR UNIFORM RENTAL AND LAUNDRY SERVICES.

WHEREAS, on April 22, 1981 the Board approved award of contract to Best Uniform Supply for the rental of uniforms and shop cloths for use by approximately 300 - 400 maintenance personnel in MTA maintenance facilities; and

WHEREAS, the Operations Division has identified the need for additional uniform rental and laundry services for up to 600 maintenance and related departmental personnel; and

WHEREAS, contract provisions commit Best Uniform Supply to contract prices as established in April 1981 for the term of the two year agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1: The Executive Director be authorized to negotiate and execute, and the Assistant Secretary to attest to, an amendment to an existing contract with Best Uniform Supply to provide for additional rental and laundry uniform service for up to 600 maintenance and related departmental personnel and to provide for up to 5000 shop cloths.

Section 2: That \$54,500.00 be provided for the estimated increase in contract cost for the initial contract year.

Section 3: That authorization be made to increase the scope of the work and funding for the second year of the contract to a maximum allowable expenditure of \$174,200.00.

Section 4: This resolution should be effective immediately upon its passage.

PASSED this 27th day of January, 1982.

ATTEST:

Maulee Wood
Secretary

APPROVED this 27th day of January, 1982.

D.C. Arnold
Daniel C. Arnold, Chairman of the Board

Resolution No. 82- 5

APPROVED AS TO SUBSTANCE:


S. A. Caria
Executive Director

APPROVED AS TO FORM:


Dennis C. Gardner
Legal Counsel

A RESOLUTION

AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A LICENSE AGREEMENT WITH NORTHWEST MALL JOINT VENTURE FOR USE BY MTA VEHICLES FOR TRANSIT PURPOSES OF PRIVATE STREETS AND PARKING AREAS OF NORTHWEST MALL SHOPPING CENTER

WHEREAS, certain service improvements in the northwestern area scheduled to commence on January 31, 1982 would be facilitated by the use of the interior streets and parking areas of the Northwest Mall Shopping Center; and

WHEREAS, the interior streets and parking areas of the Northwest Mall Shopping Center are privately owned by the Northwest Mall Joint Venture; and

WHEREAS, the owner of the Northwest Mall Shopping Center has expressed willingness to grant the MTA a license to use the interior streets and parking areas of the shopping center for pick-up and discharge of passengers at no cost to the MTA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS:

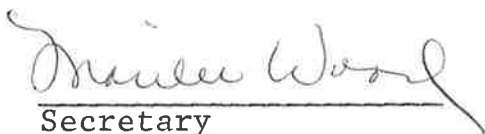
Section 1. That the Executive Director be and is hereby authorized to enter into a License Agreement with Northwest Mall Joint Venture for use by MTA vehicles for transit purposes of the private streets and parking areas of the Northwest Mall Shopping Center.

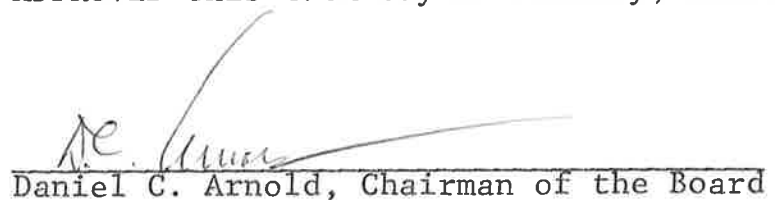
Section 2. That this Resolution shall be effective immediately upon passage.

PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.

ATTEST:


Secretary


Daniel C. Arnold, Chairman of the Board

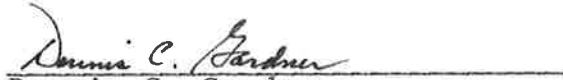
RESOLUTION NO. 82- 6

APPROVED AS TO SUBSTANCE:

A handwritten signature in cursive script, reading "S. A. Caria", written over a horizontal line.

S. A. Caria
Executive Director

APPROVED AS TO FORM:

A handwritten signature in cursive script, reading "Dennis C. Gardner", written over a horizontal line.

Dennis C. Gardner
Legal Counsel

A RESOLUTION

AUTHORIZING NEGOTIATION AND EXECUTION OF A CONTRACT LEASE AGREEMENT WITH PROPERTY MANAGEMENT SYSTEMS FOR LEASE OF OFFICE SPACE FOR THE CLEAR LAKE PARATRANSIT DEMONSTRATION PROJECT.

WHEREAS, in the fall of 1980, the Metropolitan Transit Authority proposed a demonstration effort to test the concept of community paratransit services for internal transportation within the Clear Lake area; and

WHEREAS, there has been considerable support for the project by community leaders; and

WHEREAS, the Clear Lake project is included in the FY 82 budget, as approved by the MTA Board of Directors, and is a part of the MTA 1982 service plan; and

WHEREAS, MTA planning activities are on schedule with a target date of early March 1982, for service commencement; and

WHEREAS, office space in Clear Lake City has been located which will serve as a satellite facility to accommodate a supervisor, future dispatcher and eight (8) MTA operators; and

WHEREAS, a one (1) year lease agreement has been proposed, analyzed, and negotiated.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1: The Executive Director is hereby authorized to negotiate and execute and the Secretary to attest a contract lease agreement with

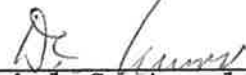
Resolution No. 82- 7

Property Management Systems for the lease of office space for the Clear Lake Paratransit Demonstration Project.

Section 2: Compensation to be paid to Property Management Systems for such services shall not exceed \$5,600.00.

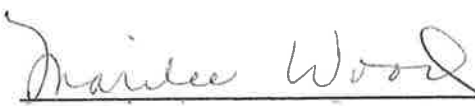
Section 3: This resolution be effective immediately upon its passage.

PASSED this 27th day of January 1982
APPROVED THIS 27th day of January 1982




Daniel C. Arnold, Chairman of the Board

ATTEST:



Marilee Wood, Asst. Secretary

APPROVED AS TO SUBSTANCE:



S. A. Caria
Executive Director

APPROVED AS TO FORM:



Dennis C. Gibson
Legal Counsel

A RESOLUTION

AUTHORIZING NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT WITH THE TRUCKING COMPANY FOR LEASE OF PROPERTY FOR A CENTRAL LIGHT MAINTENANCE AND PARKING SERVICE CENTER.

WHEREAS, the Operations Division has identified a need for a central location for daily light maintenance services and mid-day parking for relief buses; and

WHEREAS, property has been located near Union Station with adequate space for required maintenance and parking requirements; and

WHEREAS, lease of space for an off-site light maintenance service center will allow staff to relocate current on-the-street operation from Main at Franklin.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY THAT:

Section 1: The Executive Director be authorized to negotiate and execute, and the Assistant Secretary to attest to, an agreement with the Trucking Company for sublease of property near Union Station for a light maintenance service center.

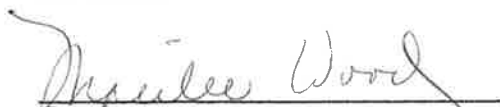
Section 2: That funds for up to \$1500.00 per month for the 1st year, \$1800.00 per month for the 2nd year and \$2400.00 per month for the remaining years be provided for lease of approximately 30,000 square feet for a term of five years.

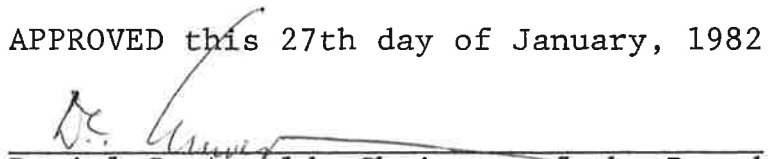
Section 3: This resolution should be effective immediately upon its passage.

PASSED this 27th day of January, 1982.

ATTEST:

APPROVED this 27th day of January, 1982.


Secretary


Daniel C. Arnold, Chairman of the Board

Resolution No. 82- 8

APPROVED AS TO SUBSTANCE:


S. A. Caria
Executive Director

APPROVED AS TO FORM:


Dennis C. Gardner
Legal Counsel

A RESOLUTION

ADOPTING A COMPENSATION POLICY FOR NON-UNION EMPLOYEES;
ESTABLISHING A JOB CLASSIFICATION GRADE AND SALARY RANGE
STRUCTURE; AND SPECIFYING SALARY RANGES FOR 1982

WHEREAS, the Board of Directors of the Metropolitan Transit Authority wishes to establish a compensation program which provides internal equity for all MTA employees so that salaries fairly reflect the value of the jobs performed; which provides fair compensation relative to the marketplace; and which properly rewards employees for knowledge, experience and individual performance; and

WHEREAS, the Board of Directors has received and reviewed the recommendation of the Executive Director for a non-union employees compensation policy and program; and

WHEREAS, the Board of Directors is of the opinion that the compensation policy and program recommended by the Executive Director should be adopted;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS:

Section 1. That the Compensation Policy and Program attached hereto as Exhibit A is hereby adopted for application to non-union employees of the Metropolitan Transit Authority.

Section 2. That a job classification program consisting of seventeen (17) pay grades with associated salary ranges is hereby adopted.

Section 3. That the salary ranges for each pay grade for calendar year 1982 as set out in Exhibit B attached hereto are hereby adopted.

Section 4. That the Executive Director is hereby empowered to take all administrative actions necessary to implement the non-union employee Compensation Policy and Program, including the assignment of individual job classifications to appropriate pay grades and the adjustment of individual salaries to conform to the Compensation Policy and Program.

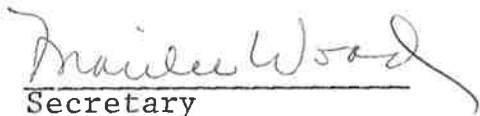
Section 5. That all salary adjustments accomplished in implementing this Compensation Policy and Program shall be effective as of January 1, 1982 for those employees who were on the payroll as of that date and shall be effective with the date of employment for those persons employed subsequent to January 1, 1982.

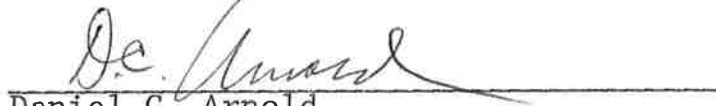
Section 6. That this Resolution shall take effect immediately upon passage.

PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.

ATTEST:



Secretary


Daniel C. Arnold
Chairman of the Board

APPROVED AS TO SUBSTANCE:


S. A. Caria
Executive Director

APPROVED AS TO FORM:


Dennis Gardner
Legal Counsel

A RESOLUTION

AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF OFFICE FURNITURE (HOGG BUILDING AND SECURITY DEPARTMENT).

WHEREAS, the Metropolitan Transit Authority has a need to provide office furniture for staff; and

WHEREAS, it is deemed more efficient and cost-effective to purchase office furniture than to continue current rental arrangements; and

WHEREAS, the Metropolitan Transit Authority competitively solicited and publicly advertised this bid for office furniture in November 1981; and

WHEREAS, the Metropolitan Transit Authority received bids from twelve (12) companies; and

WHEREAS, a question has been raised regarding the bid specification and evaluation process; and

WHEREAS, the Board of Directors wishes that a thorough inquiry be made into the bid specification and evaluation process in an expeditious fashion;

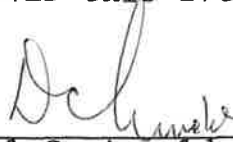
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN TRANSIT AUTHORITY:

Section 1: That the Internal Operations Subcommittee is hereby authorized and directed to review the bid specification and evaluation process utilized in this procurement and, based upon that review, to take such action as is warranted by the review including authorizing the Executive Director to execute and the Assistant Secretary to attest a contract for the purchase of office furniture in a total amount not to exceed \$298,496.50, if appropriate.

Section 2: This Resolution to be effective immediately upon its passage.

PASSED this 27th day of January, 1982.

APPROVED this 27th day of January, 1982.



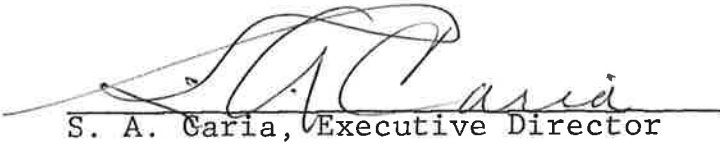
Daniel C. Arnold, Chairman of the Board

ATTEST:



Muriel Wood
Assistant Secretary

APPROVED AS TO SUBSTANCE:



S. A. Caria
Executive Director

APPROVED AS TO FORM:



Dennis Gardner
Legal Counsel